Summer 2024 College in the High School Registration Calendar

Online classes may be offered in various parts of term/sessions. Students should review course start dates in **WIReD and use the appropriate part of term/session for registration, payment due date, add/drop, refund request deadlines, withdrawal information, etc.**

Part of Term (POT)	POT S8 2nd 6-Week Session
Section Numbers	600's
Part of Term Dates	7/1 – 8/9
Tuition Due Dates	6/10 - 6/11
** Tuition Due Date *Schedule Drop for Non-Payment*	**6/12 – 4 p.m.**
Courses cancelled for low enrollment	6/26
Last Day for 100% Refund & Complete Terminations	6/30
Add/Drop & Final Registration Period	7/1 – 7/3
*Final *Schedule Drop for Non-Payment*	**7/3 – 4 p.m.**
75% Refund of Tuition for Complete Terminations	N/A
Withdrawal Period Begins	7/8
50% Refund of Tuition for Withdrawals	N/A
25% Refund of Tuition for Withdrawals	7/1 - 7/9
Withdrawal Deadline	8/2
Grades Due via WIReD	8/12 – 10 a.m.

** If a student is already registered & paid, then adds another course to his or her schedule, a student is automatically registered for that course and has incurred tuition liability. The course will not be dropped for non-payment.

Final
04/22/24

College Closed: **Monday, May 27, 2024**
Wednesday, June 19, 2024
Thursday, July 4, 2024

Summer 2024

Registration Begins: Monday, April 29, 2024

Reminder Notices Emailed to Students
Regarding Tuition Due Dates: POT S8 – Tuesday, June 3, 2024 & Thursday, June 27, 2024

Certificate of Residence Requirement: ==****NEW** Certificates for Summer 2024 must be dated no sooner than 60 days prior to the date you register for classes, and no later than 30 days after the start of classes. NY State counties are only required to issue and honor Certificates of Residence dated within this time frame. After the first 30 days of classes, most counties will no longer issue Certificates of Residence, and payment for the out-of-state charge then becomes the student's responsibility.**==

Billing Dates POT = Part of Term   Registration bills will be mailed to the student's permanent address on file with the Registrar's Office and emailed to the student's college (@hvcc.edu) email address on the below dates as noted:

<div align="center">

POT S8:

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May 6	May 20
May 13	May 28
	June 3

Students can request that a bill be emailed to them by logging into WIReD and selecting **Request an E-Mail copy of your bill** under **Step 7a of "My Enrollment Step Checklist"** or under **Student Accounts**. Bills will continue to be e-mailed nightly to HVCC email addresses with the exception of the following dates: 5/9, 5/23, 6/12 and 7/3.

Payment – For students who schedule classes prior to or on June 12, payment must be satisfied by 4 p.m. on June 12. Payment is satisfied by one of the following: 1) Payment in full 2) Sign up for the payment plan via WIReD. Please check *My Enrollment Step Checklist* in WIReD to verify payment has been satisfied. All registration activity will cease at the close of business the day of a schedule drop and will reopen the next business day.

*If a student has already paid and adds another course to their schedule, a student is automatically registered for that course and has incurred tuition liability. The course will not be dropped for non-payment.

Refunds - The effective date of a drop/withdrawal is the date an email request or completed form is received in the Registrar's Office. This effective date is used for refund calculation. If the College is closed, a student may e-mail registrar@hvcc.edu via HVCC student e-mail account to request a drop/withdrawal. Please review Dates and Deadlines for refund information. Refunds are initiated, generated and processed by the Cashier's Office. If you have any questions please contact the Cashier's office via email at cashier@hvcc.edu or via phone at (518) 629-4504.

Student schedules - Class schedules can be accessed via Hudson Valley WIReD upon scheduling for courses.