

Date Prepared 7/2004  
Revised 7/19/05  
Prepared By Patty Watt

**BMP EOC #24**

**TITLE:** TANK CLOSURE PROCUDURES

**Regulatory Citation:** 6 NYCRR PART 613.9(b), STARS MEMO #1  
(Petroleum-Contaminated Soil Guidance Policy),  
SPOTS #14 9(Site Assessments at Bulk Storage  
Facilities)

**Applicability:** Above Petroleum Storage Tanks.

**Purpose:** Ensure proper closure, abandonment and/or removal of  
aboveground tanks.

**Person or**

**Department Responsible:** Associate Coordinator of Business Services

**Schedule:** Not Applicable.

**Procedures:** If tank closure occurs, the Associate Coordinator of  
Business Services will work with the building owner to  
ensure that the closure, abandonment and/or removal of  
the tank proceeds in accordance with the applicable state  
regulations as noted above. Responsibility for closure will  
be consistent with the terms of the current lease at the  
time of closure. The Director of EHS will review all EOC  
responsibilities and activities relative to tank closure

**Record keeping:** Maintain all manifests associated with tanks, soil, and  
liquids.

**Record Location:** . Tank owner

**Contact:** Asso. Coord of Business Services 273-1900  
Director of Environmental, Health and Safety (629-7163)

#24 Tankremoval