

Date Prepared 7/2004  
Prepared By Patty Watt  
Revised 10/11/05

**BMP EOC #14**

**TITLE:** BATTERY RECYCLING

**Regulatory Citation:** 6 NYCRR Part 374-3

**Applicability:** All batteries

**Purpose:** Ensure the proper collection, storage and recycling of spent all batteries

**Department Responsible:** Program Coordinators, Associate Coordinator of Business Services

**Schedule:** As needed.

**Procedures:** All staff will save work related used batteries for pick up by maintenance or custodial staff for recycling.

Used small batteries will be collected and placed in the container labeled "Universal waste – batteries." The container will be noted with the accumulation start date when the first battery is added. The container will be kept closed except when adding batteries.

Lead containing batteries can be transported to the approved local scrap dealer for recycling. A receipt will be obtained and kept by the Associate Coordinator of Business Services.

Other types of batteries in containers will be transported to the campus recycling waste storage area in the Campus Center building for recycling with fluorescent bulbs and batteries, as per the Physical Plant Maintenance BMPs.

**Record keeping:** Battery shipping record

**Record Location:** EHS- EPA files

**Current vendor:** Onyx Environmental

**Contact:** Associate Coordinator of Business Services 273-1900  
Director of Environmental Health & Safety 629-7163

#14 Small Batteries