

{FAMILY MEMBER NAME}
111 Sample Road, Apt 4a
Troy, NY 12180

{CURRENT DATE}

Hudson Valley Community College
Admissions Counselor/DSO
80 Vandenberg Ave.
Troy, NY 12180

RE: Letter of support and assurance of provision of living expenses for {STUDENT NAME}.

Dear Mrs. Polly Karis:

On behalf of {STUDENT NAME}, who is my younger sister, I am writing this letter to assure you of my commitment to take care of her living expenses during the period she will be enrolled in your institution. I currently live at the above address in Troy (Rensselaer County) with my family. She will be living with us during the entire length of the academic program at HVCC and I will be responsible for her entire living expenses including accommodation, food, transportation, etc.

Please do not hesitate to contact me for any question or clarification.

Sincerely,

Student's Family Member