

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 26, 2023, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at [www.hvcc.edu](http://www.hvcc.edu).

### PRESENT

Neil J. Kelleher, Chairman  
Ameera Aftab  
Judith Breselor  
Philip J. Danaher  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### ABSENT

none

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	J. DiLorenzo	I. LaChance
K. Better	L. Donaghue	C. Lamport
T. Bocketti	E. Dwyer	J. Lewis
J. Bourdeau	S. Ely	A. Novak
K. Bunkley	D. Fernandez-	K. Petley
C. Campana	M. Gorsage	D. Richey
D. Christian	G. Healy	H. Rodriguez
A. Collins-Schroeder	P. Hill	G. Sausville
L. Coplin	M. Howe	D. Shoemaker
A. Courter	T. Kessel	R. Whitaker
J. Deitchman	P. Klimkewicz	R. Wilson

Chairman Kelleher called the meeting to order at 5:18 pm.

Upon a motion by Mr. Pratt, seconded by Ms. Aftab, the following resolution was adopted unanimously.

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on August 22, 2023, be and hereby are, approved.

Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following the following resolution was adopted unanimously.

**Resolved**, that the request for establishment of the Capital Project Critical Maintenance—Science Center and Parking Garage,” be and hereby is, Approved. The Resolution shall read as follows:

### MINUTES

**ESTABLISHING A  
CAPITAL PROJECT:  
CRITICAL  
MAINTENANCE--  
SCIENCE CENTER &-  
PARKING GARAGE**

**ESTABLISHING A CAPITAL PROJECT – CRITICAL MAINTENANCE –  
SCIENCE CENTER AND PARKING GARAGE**

**WHEREAS**, Construction of the 100,000 square foot HVCC Science Center was completed in FY2013. After 10 years of use, the building's skylight is in urgent need of repair to address a leak.

This critical maintenance is essential to the integrity of the building and its 25 laboratories and other instructional spaces that benefit approximately 6,000 students each academic year; and

**WHEREAS**, the HVCC parking structure accommodates 794 parking spaces and is an essential component of the campus infrastructure. After 13 years of functional use, requires critical maintenance and repairs. The fifth and top level is constantly exposed to the elements, and a gap between the wall and deck needs to be sealed to prevent structural damage. If left unaddressed, the water will seep through, exacerbating existing problems and causing new issues; and

**WHEREAS**, the cost of repairs for the Science Center is \$9,640; and

**WHEREAS**, the cost of repairs for the Parking Garage is \$95,000; and

**WHEREAS**, the college seeks to use unspent state appropriated funds to complete this critical maintenance; and

**WHEREAS**, the local share will be satisfied using chargeback funds; now, therefore, be it

**RESOLVED**, that the Hudson Valley Community College Board of Trustees approves establishment of the Capital Project “Critical Maintenance—Science Center and Parking Garage,” at a cost of \$104,640; and be it further

**RESOLVED**, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

Upon a motion by Mr. Danaher, seconded by Mr. Pratt, the following resolution was adopted unanimously as printed.

**Resolved**, that the request for the award of contract for repairs to the Parking Garage in the amount of \$95,000 to Schnell Contracting Limited LLC, related to the capital project entitled, “Critical Maintenance—Science Center and Parking Garage,” be and hereby is, approved.

**CAPITAL  
CONSTRUCTION—  
CAPITAL PROJECT:  
CRITICAL  
MAINTENANCE--**

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS**

**A. FULL TIME FACULTY**

1. Academic Affairs

J. Daniel Beaudry, Educational Specialist,  
College Learning Centers,  
f/t prob. appt., eff. 9/7/23 or thereafter

\$48,981/yr

2. Community, Professional and Workforce Development

Raymond Radar, Non-Credit Instructor,  
Aeronautical Technical Institute (ATI),  
f/t appt., eff. 9/11/23

\$60.00/hr

2.	<u>School of STEM</u> Dale Mullin, Instructor, Engineering, Architecture and Manufacturing, f/t prob. appt., eff. 8/28/23	\$48,981/yr
	Peter Wood, Instructor, Computer Information Systems and Mathematics, f/t prob. appt., eff. 8/28/23	\$48,981/yr
<b>B. FULL TIME NON-TEACHING PROFESSIONALS</b>		
1.	<u>Administration and Finance</u> Maurine Fowler, Assistant Director, Student Financial Services, f/t appt., eff. 9/13/23 or thereafter	\$50,000/yr
	Frances Giordano, Assistant Director, Institutional Services and Events, f/t appt., eff. 8/25/23 or thereafter	\$45,000/yr
	Rameen Nazir, Procurement Assistant, Purchasing and Procurement, f/t appt., eff. 8/28/23	\$40,500/yr
	Andrew Novak, Director of Planning, Design and Construction, Administration, f/t appt., eff. 9/5/23	\$110,000/yr
2.	<u>Educational Opportunity Center</u> Charles Thomas, Coordinator of Operations, EOC Office of Operations, f/t appt., eff. 9/11/23 or thereafter	\$75,000/yr
3.	<u>External Affairs and Government Relations</u> Erin Grace Dwyer, Confidential Assistant to the Chief Operating Officer, External Affairs and Government Relations, f/t appt., eff. 9/18/23	\$60,000/yr
	Aidan Glynn, Coordinator of International Student Studies, Office of Global Initiatives, f/t appt., eff. 8/21/23	\$40,000/yr
4.	<u>School of STEM</u> James Fry, Advising Specialist, Biology, Chemistry and Physics, f/t appt., eff. 9/14/23 or thereafter	\$47,000/yr
	Virginia Kindt, Coordinator of Technical Support Services, Biology, Chemistry and Physics, f/t appt., eff. 9/19/23 or thereafter	\$57,000/yr

5. <u>Student Affairs</u> Karina Baranski, Advising Specialist, Student Outreach, Advisement and Retention, f/t appt., eff. 9/19/23 or thereafter	\$47,000/yr
 Susan Czubek, Technical Assistant, Orientation and Placement Testing, f/t appt., eff. 9/18/23 or thereafter	 \$40,000/yr
 Gregory Polis, Student Development Specialist, Center for Academic Engagement, f/t appt., eff. 9/12/3 or thereafter	 \$47,500/yr
 <b>C. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF</b>	
1. <u>Administration and Finance</u> Daniel Ferguson, Building Maintenance Worker, Facilities, f/t prob. appt., eff. 8/29/23 or thereafter	\$20.2639/hr
 Frankie Lee, Campus Security Officer, Public Safety and Security, f/t prob. appt., eff. 8/29/23 or thereafter	 \$19.3919/hr
 Ryan Meyer, Campus Peace Officer, Public Safety and Security, f/t prob. appt., eff. 9/12/23 or thereafter	 \$24.53/hr
2. <u>School of Health Sciences</u> Bonnie Bonnell, Program Assistant Academics III, Dental Hygiene, f/t prov. appt., eff. 8/23/23	\$19.54/hr
3. <u>Student Affairs</u> Jenelle Morelli, Clerk, Center for Access and Assistive Technology, f/t prov. appt., eff. 8/30/23	\$16.55/hr
 <b>D. PART TIME FACULTY</b>	
1. <u>Educational Opportunity Center</u> Nurettin Ipek, Adjunct Instructor, EOC Instructional Services, p/t appt., eff. 9/11/23 or thereafter	\$44.00/hr
2. <u>School of Business and Liberal Arts</u> Amanda Hannah, Adjunct Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 9/13/23 or thereafter	\$1,340/sch
 Emily Peters, Adjunct Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 9/13/23 or thereafter	 \$1,340/sch

Melanie Sheldon, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt., eff. 9/13/23 or thereafter \$1,340/sch

Meike Weisenberg, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt., eff. 9/13/23 or thereafter \$1,340/sch

3. School of Health Sciences

Lauren Howard, Adjunct Instructor,  
Medical Imaging,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

**E. PART-TIME NON-TEACHING PROFESSIONALS**

1. Student Affairs

Carolyn Anderton, Assistant Softball Coach  
Intercollegiate Athletics,  
p/t appt., eff. 9/13/23 \$1,500/yr

Joseph DeGiorgio, Assistant Cross Country Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/23 \$2,500/yr

Olivia Owens, Assistant Women's Basketball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/19/23 or thereafter \$2 166/yr

John Van Denburgh, Assistant Softball Coach  
Intercollegiate Athletics,  
p/t appt., eff. 9/13/23 \$1,000/yr

**F. RESIGNATIONS**

1. Derek Wellburn, Network Engineer, Instructional and Information Technology, eff. 8/23/23

**G. RETIREMENTS**

1. Elizabeth Fahrenkopf, Coordinator of Technical Support Services, Biology, Chemistry and Physics, eff. 6/6/23

**H. HVCC MONTHLY FINANCIAL REPORTS**

1. 2022-2023 Fiscal Year Operating Budget Summary as of 8/31/2023  
2. Capital Expenditures, August 2023 and cumulative

**I. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

1. Audited Financial Statements, Fiscal Year 2022-2023, year ended 5/31/23

**J. ADVISORY BOARD APPOINTMENTS**

1. **School of Business and Liberal Arts**

**Fine Arts, Theater Arts and Digital Media**

Neil McGreevy, Owner, McGreevy ProLab & ProPress, Albany, NY

2. **School of STEM**

**Civil EngineeringTechnologies**

Douglas Teator, P.E., Group Leader - Transit, Creighton Manning Engineering, Albany, NY

**OCTOBER MEETING**

The next monthly meeting of the Board of Trustees will be held on Tuesday, October 24, 2023 in the Guenther Board Room on the main campus.

Upon motion by Mr. Grant, seconded by Mr. Danaher, the meeting was adjourned at 5:20 pm.

**ADJOURNMENT**

---

Suzanne Kalkbrenner  
Assistant Secretary to the Board