

# Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, August 22, 2023, on the college campus, 80 Vandenberg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at [www.hvcc.edu](http://www.hvcc.edu).

### PRESENT

Neil J. Kelleher, Chairman (remote)  
Ameera Aftab  
Judith Breselor  
Philip J. Danaher  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### ABSENT

none

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
George J. Raneri, Secretary to the Board (remote)  
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	S. Eyerman	T. Kessel
K. Better	D. Fernandez-Palozzi	P. Klimkewicz
J. Bourdeau	M. Gorsage	I. LaChance
D. Christian	L. Hassib	K. Petley
A. Collins-Schroeder	P. Hill	H. Rodriguez
L. Coplin	M. Howe	N. Savasta
J. Deitchman	T. Kessel	D. Shoemaker
J. DiLorenzo	P. Klimkewicz	A. Thomas
S. Ely	I. LaChance	R. Wilson

Chairman Kelleher remarked on the recent passing of Trustee Emeritus James Brearton. He noted that Mr. Brearton served as Chairman and Vice Chairman of the Board during his 27-year tenure, the longest service of any trustee to date.

On behalf of the Board, Chairman Kelleher sent condolences to Mr. Brearton's family and announced that the meeting would be adjourned in his memory.

Chairman Kelleher then turned the meeting over to Secretary Raneri, who called the meeting to order at 5:01 p.m. He then called for a motion to appoint a Chairman Pro Tem to conduct the meeting.

Upon a motion by Mr. Grant, seconded by Mr. Zweig, the Board voted to appoint Trustee William Fagan as Chairman Pro Tempore to conduct the August 22, 2023 meeting, with Mr. Fagan abstaining.

**CHAIRMAN PRO TEM**

Upon a motion by Mr. Pratt, seconded by Ms. Aftab, the following resolution was adopted unanimously.

**MINUTES**

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on June 27, 2023, be and hereby are, approved.

Upon a motion by to approved as printed by Mr. Danaher, seconded by Mr. Grant, the resolution was adopted unanimously as printed.

**ESTABLISHING A  
CAPITAL PROJECT:  
ATEC, PHASE II**

**Resolved**, that the request for establishment of the Capital Project “Applied Technology Education Center—Phase II,” be and hereby is, approved. The Resolution shall read as follows:

**ESTABLISHING A CAPITAL PROJECT –  
APPLIED TECHNOLOGY EDUCATION CENTER (ATEC)—PHASE II**

**WHEREAS**, the College has engaged in a \$85 million Capital Project to construct a new 130,000 sq. ft. building, the Applied Technology Education Center (ATEC); and

**WHEREAS**, the project will support the College’s growing programs within STEM, Clean Energy and the Applied Technologies, including: automotive technology services, electrical construction and maintenance, heating/air conditioning/refrigeration technical services, welding, and plumbing and pipefitting; and

**WHEREAS**, ATEC will be constructed on the site of an existing parking lot and athletics practice field; and

**WHEREAS**, the ATEC project will be completed in phases, and will include the Project Design, Construction of the new 130,000 sq ft Applied Technology Education Center building, demolition of Williams Hall and construction of a new parking lot where Williams Hall currently exists, and the complete renovation to Cogan Hall; and

**WHEREAS**, on October 12, 2021, the Rensselaer County Legislature, through Resolution G/358/21 approved a Resolution to provide \$2,960,000 for Project Engineering and Design; and

**WHEREAS**, on November 23, 2021, the Hudson Valley Community College Board of Trustees approved a Resolution awarding JMZ Architects and Planners, P.C. a total of \$2,960,000 for Project Engineering and Design; and

**WHEREAS**, on August 9, 2022, the Rensselaer County Legislature, through Resolution G/322/22 approved a Resolution committing to provide in-kind contributions to support the remaining Phases; and

**WHEREAS**, on June 15, 2023, the Hudson Valley Community College Foundation Board of Directors approved a \$37.5 million Capital Campaign to support the ATEC construction project; and

**WHEREAS**, a local match of \$26.5 million will be provided through the Capital Campaign and grant funding; and

**WHEREAS**, the College is ready to begin the Phase II construction, at a cost of \$53.5 million; and

**WHEREAS**, with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the Phase II construction costs or \$26.6 million; now, therefore, be it

**RESOLVED**, that the Hudson Valley Community College Board of Trustees approves establishment of the Capital Project “Applied Technology Education Center—Phase II,” at a cost of \$53.5 million, to begin the construction; and be it further

**RESOLVED**, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

Upon a motion by Mr. Danaher, seconded by Ms. Breselor, the following resolution was adopted unanimously as printed.

**ESTABLISHING A  
CAPITAL PROJECT:  
COGEN PLANT  
UPGRADES**

**Resolved**, that the request for establishment of the Capital Project “Cogan Plant Upgrades,” be and hereby is, approved. The Resolution shall read as follows:

**RESOLUTION ESTABLISHING A CAPITAL PROJECT – COGEN PLANT UPGRADES**

**WHEREAS**, the College is currently served by a Combined Heat and Power (CHP) Plant that provides electricity to the entire Campus as well as recovered heat that is used by several buildings for hot water, heating and absorption cooling; and

**WHEREAS**, The CHP Plant has been operational for 17 years, which is approximately 60 % of its anticipated useful life; and

**WHEREAS**, the available software upgrade, replacement of 2 generators and replacement of the one air-cooled radiator will produce sufficient power to meet Campus future electrical load and allow for construction of new facilities; and

**WHEREAS**, these improvements to the existing CHP will avoid the necessity of the College constructing an electric substation whose cost would exceed the total cost of this upgrade; and

**WHEREAS**, On January 11, 2022, Resolution No. G/18/22, the Rensselaer County Legislature unanimously approved the Resolution Establishing a Project – Cogen Plant Upgrades at a cost of \$1,875,000; and

**WHEREAS**, with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the project costs or \$937,500; and

**WHEREAS**, the local match of \$937,500 will be provided by the Faculty Student Association of HVCC in the amount of \$569,146 and Facility Rental income of the Bruno Stadium in the amount of \$368,354 for this project; now, therefore, be it

**RESOLVED**, that the Hudson Valley Community College Board of Trustees hereby approves the Resolution establishing funding for Cogen Plant Upgrades at a cost of \$1,875,000; and, be it further

**RESOLVED**, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

Upon a motion by Mr. Danaher, seconded by Mr. Grant, the following resolution was adopted unanimously as printed.

**CAPITAL  
CONSTRUCTION—  
CHANGE ORDER,  
ELECTRICAL—  
HVCC NORTH**

**Resolved**, that the request for approval of a change order to the contract for electrical contracting to the amount of \$26,823 to Arcon Electric, Inc., awarded on April 26, 2022, related to the capital project entitled, “HVCC North Expansion,” be and hereby is, approved.

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS**

**A. TENURE AND PROMOTION BY TENURE**

In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a \$1,500 increase in annual salary.

**Effective: September 1, 2024**

Melissa Adams-Silva	English, Foreign Languages and English as a Second Language
Philip Bazicki	Applied Technologies
Nicole Cregan	Nursing and Surgical Technology
Candace Eustace	Applied Technologies
Hunter Fonda	Biology, Chemistry and Physics
Sujatha Kadaba	Biology, Chemistry and Physics
John Kirk	Medical Imaging
Ronald Odell II	Applied Technologies
Kelly Smith	Dental Hygiene
Bruce Sutphin	Computer Science and Mathematics
Jeremy Vanderover	Engineering, Architecture and Manufacturing
Jason VanStaveren	Fine Arts, Theatre Arts and Digital Media
Michael Warmt, Sr.	Applied Technologies

**Effective: September 3, 2024**

Christopher Mascolo	Applied Technologies
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**Effective: January 20, 2025**

Elizabeth Allen	English, Foreign Languages and English as a Second Language
Brian Barboza	Nursing and Surgical Technology
Mahmoud Seraj	Applied Technologies

**B. FULL TIME FACULTY**

1. Academic Affairs

Kevin Wynne, Educational Specialist, Science,  
College Learning Centers,  
f/t prob. appt., eff. 8/28/23 \$48,981/yr

2. School of Business and Liberal Arts

Tara Eaton, Instructor,  
English, Foreign Languages and English as a Second Language,  
f/t prob. appt., eff. 8/28/23 \$48,981/yr

3. School of Health Sciences  
 Leslie Anderson, Instructor,  
 Nursing and Surgical Technology,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
- Carly Hall, Instructor,  
 Nursing and Surgical Technology,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
- Jennifer Walker, Instructor,  
 Dental Hygiene,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
4. School of STEM  
 Andrew Bumstead, Instructor,  
 Biology, Chemistry and Physics,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
- William Williams, Instructor,  
 Biology, Chemistry and Physics,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
- Robert Wood, Instructor,  
 Applied Technologies,  
 f/t prob. appt., eff. 8/28/23 \$48,981/yr
- C. FULL TIME NON-TEACHING PROFESSIONALS**
1. Academic Affairs  
 Emily Russell, Technical Assistant, High School Programs,  
 Community and Educational Partnerships,  
 f/t appt., eff. 6/26/23 or thereafter \$41,500/yr
2. Administration and Finance  
 Taylor Evanchick, Procurement Specialist,  
 Purchasing Office,  
 f/t appt., eff. 7/25/23 or thereafter \$48,000/yr
- Emily Schultz, Contracts and Grants Analyst,  
 Office of Grants,  
 f/t appt., eff. 6/16/23 \$55,000/yr
- Sabrina Squires, Student Services Specialist,  
 Student Financial Services,  
 f/t appt., eff. 7/13/23 or thereafter \$41,500/yr
3. Community, Professional and Workforce Development  
 Meredith O'Connell, Assistant Director,  
 Community, Professional and Workforce Development,  
 f/t appt., eff. 7/3/23 \$50,000/yr
- Christopher Spencer, Director,  
 Aeronautical Technology Institute,  
 f/t appt., eff. 8/8/23 or thereafter \$90,000/yr

4. <u>Educational Opportunity Center</u> Kevin Martinez Alvarez, Associate Coordinator, EOC Student Services, f/t appt., eff. 7/13/23 or thereafter	\$60,000/yr
 Lisa Mattes, Technical Assistant, Office of the Executive Director, f/t appt., eff. 8/14/23	 \$54,586/yr
 Deniz Caliskan, EOC Student Services, Associate Coordinator, f/t appt., eff. 7/13/23 or thereafter	 \$60,000/yr
 Briana Haluska, Associate Coordinator, EOC Instructional Services, f/t appt., eff. 8/6/23 or thereafter	 \$60,000/yr
5. <u>Institutional Effectiveness and Technology</u> Shaiquan Adams, Information Technology Specialist, Instructional and Information Technology, f/t appt., eff. 6/20/23	\$45,000/yr
 Dakota Brown, Information Technology Specialist, Instructional and Information Technology, f/t appt., eff. 6/20/23	 \$45,000/yr
 Margaret Mann, Director of Institutional Assessment, Institutional Effectiveness and Technology, f/t appt., eff. 7/25/23	 \$75,000/yr
 David Stegemoller, Senior Information Technology Specialist, Instructional and Information Technology, f/t appt., eff. 6/14/23 or thereafter	 \$50,000/yr

**D. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF**

1. <u>Administration and Finance</u> Pamela Carlson, Custodial Worker, Physical Plant, f/t prob. appt., eff. 7/17/23 or thereafter	\$15.80/hr
 Edward Christiansen, Custodial Worker, Physical Plant, f/t prob. appt., eff. 7/17/23 or thereafter	 \$15.80/hr
 Shwe Myint, Custodial Worker, Physical Plant, f/t prob. appt., eff. 7/17/23 or thereafter	 \$15.80/hr
 Willie Silva, Custodial Worker, Physical Plant, f/t prob. appt., eff. 7/17/23 or thereafter	 \$15.80/hr

Anthony Thomas, Motor Equipment Operator Light (Grounds),  
Physical Plant,  
f/t prob. appt., eff. 6/21/23 or thereafter \$16.5471/hr

Michael Whitlock, Custodial Worker,  
Physical Plant,  
f/t prob. appt., eff. 7/17/23 or thereafter \$15.80/hr

2. Communications and Marketing

Ethan Hayes, Graphics and Printing Technical Specialist,  
Graphics Design and Printing Services,  
f/t prob. appt., eff. 8/14/23 or thereafter \$21.3257/hr

3. School of STEM

Alexandra Syrotynski, Laboratory Assistant,  
Biology, Chemistry and Physics,  
f/t appt., eff. 6/21/23 or thereafter \$22.15/hr

4. Student Affairs

Amy Davenport, Program Assistant,  
Center for Careers and Transfer,  
f/t prob. appt., eff. 8/7/23 \$20.75/hr

**E. PART TIME FACULTY**

1. Educational Opportunity Center

Thad Roderick, Adjunct Instructor,  
EOC Instructional Services,  
p/t appt., eff. 8/14/23 or thereafter \$44.00/hr

2. School of Business and Liberal Arts

Taylor Colello, Adjunct Instructor,  
Business and Criminal Justice,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

Daniel Cunningham, Adjunct Instructor,  
Business and Criminal Justice,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

Paul Rogan, Adjunct Instructor,  
Business and Criminal Justice,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

3. School of STEM

Renee Bouchey, Adjunct Instructor,  
Biology, Chemistry and Physics,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

Margaret Liberti, Adjunct Instructor,  
Biology, Chemistry and Physics,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

Kimberly Oakes, Adjunct Instructor,  
Computer Sciences and Mathematics,

p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

Glenn Saunders, Adjunct Instructor,  
Computer Sciences and Mathematics,  
p/t appt., eff. 8/28/23 or thereafter \$1,340/sch

#### **F. PART-TIME NON-TEACHING PROFESSIONALS**

##### **1. Student Affairs**

Michael Plaisance, Athletic Trainer,  
Intercollegiate Athletics,  
p/t appt., eff. 6/21/23 \$35.00/hr

#### **G. RESIGNATIONS**

1. Michael Baron, Instructor, Instructor, Engineering, Architecture and Manufacturing, eff. 8/25/23
2. Kent Chase, Instructor, Engineering, Architecture and Manufacturing, eff. 8/31/23
3. Brian Farr, Assistant Professor, Human Services and Chemical Dependency Counseling, eff. 7/30/23
4. Nicholas DeGeorgia, Instructor, Engineering, Architecture and Manufacturing, eff. 8/31/23
5. Lisa Mattes, Assistant to the Chief Operating Officer, eff. 8/11/23
6. Joseph Van Ullen, Advising Specialist, Biology, Chemistry and Physics, eff. 9/5/23
7. Emma Williams, Admissions Counselor, eff. 8/16/23

#### **H. RETIREMENTS**

1. Jay Bonesteel, Grounds Supervisor I, Physical Plant, eff. 7/28/23
2. Catherine Johnson, Program Coordinator, Instructional Services, Capital District Educational Opportunity Center, eff. 6/30/23
3. Matthew Johnson, Stores Clerk/Inventory, Central Receiving, eff. 9/11/23
4. James E. Smart, Assistant Professor/Education Specialist, Applied Technologies, eff. 8/25/23

#### **I. HVCC MONTHLY FINANCIAL REPORTS**

1. 2022-2023 Fiscal Year Operating Budget Summary as of 7/31/2023
2. Capital Expenditures, July 2023 and cumulative

#### **SEPTEMBER MEETINGS**

The annual meeting and the next monthly meeting of the Board of Trustees will be held on Tuesday, September 26, 2023, in the Guenther Board Room on the main campus.

Upon unanimous motion and second, the meeting was adjourned at 5:07 pm in memory of Trustee Emeritus James Brearton.

**ADJOURNMENT IN  
MEMORY OF  
TRUSTEE EMERITUS  
JAMES BREARTON**

  
Suzanne Kalkbrenner  
Assistant Secretary to the Board