

Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 27, 2022, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Ledina Banushllari
Judith Breselor
Philip J. Danaher
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

ABSENT

none

ALSO PRESENT

Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Bourdeau	L. Hassib	K. Paquette
C. Campana	G. Healy	K. Petley
D. Christian	P. Hill	M. Reynolds
A. Collins-Schroeder	D. Kennedy	L. Ricchiuti
L. Coplin	T. Kessel	H. Rodriguez
A. Courter	P. Klimkewicz	D. Shoemaker
J. DiLorenzo	I. LaChance	J. Stenard
S. Ely	R. LaGatta	D. Wax
D. Fernandez-Palozzi	C. Lamport	R. Wilson
M. Geehan		

Chairman Kelleher called the meeting to order at 5:06 p.m.

Upon a motion by Mr. Danaher, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on August 22, 2022, be and hereby are, approved.

Upon a motion by Mr. Grant, seconded by Ms. Fasoldt, the following resolution was adopted unanimously.

ACADEMIC SENATE--
MODIFICATION TO
PLANNING COMMITTEE
BYLAWS

Resolved, that request for approval of revisions to the Bylaws of the Planning Committee of the Academic Senate, as recommended by the Academic Senate and the President, subject to minor edits and title changes as approved by the Chair of the Academic Senate, be and hereby is, approved. The Bylaws shall read as follows:

Section 7: Planning Committee Bylaws - Proposed Planning Committee Bylaws

Purpose: The Planning Committee is responsible for recommending those matters involving the mission, goals and objectives, and long-range plans of the College.

Responsibilities: The Planning Committee is specifically responsible for:

- Reviewing the Mission of the College on an ongoing basis and recommending changes as appropriate;
- Formulating, evaluating, approving, and recommending statements of commitment, goals and objectives, vision, and core values;
- Monitoring how well the College is meeting its mission and commitment to the larger community;
- Participating in long range planning which may include but is not limited to cultural exchanges, organizational structure, budgets, regional accreditation, and other matters relating to a strategic or master plan.

Membership: The membership of the Planning Committee shall be:

- Eight individuals elected by and from the faculty, librarians, and educational specialists,
- with no more than 3 part time individuals
- Director of Grants;
- One Department Chairperson;
- Director of Planning and Research;
- Chief Information Officer;
- Director of Strategic Planning;
- Executive Director for Institutional Effectiveness;
- Dean of Institutional Assessment;
- Director of CAAT

Upon a motion by Dr. Jennings, seconded by Mr. Danaher, the following resolution was adopted unanimously.

Resolved, that the request for approval of three change orders for electrical contracting in the amount of \$355,000 to Flex Electric, LLC, awarded on January 25, 2022 for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled, "Master Plan Implementation – Phase I," be and hereby is, approved. The change orders are as follows:

- Change Order #1 – Install Connectrac and additional cabling and receptacles - \$6441.
- Change Order #2 – Furnish and Install 2 Network Drops - \$12,670
- Change Order #3 – 200 Cat6A Green Patch Cords - \$2298.

**CAPITAL
CONSTRUCTION—
RENOVATIONS OF
FITZGIBBONS &
GUENTHER-
ELECTRICAL CHANGE
ORDERS**

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. EOC

Lakisha Foy, Instructor,
Cosmetology,
f/t. appt., eff. 9/6/22

\$52,000/yr

Danielle York, Instructor, Cosmetology, f/t. appt., eff. 9/21/22	\$52,000/yr
2. <u>School of Health Sciences</u> Dana Eastman, Instructor, Nursing and Surgical Technology, f/t. appt., eff. 9/6/22	\$48,981/yr
3. <u>School of STEM</u> Lindsey Wood, Instructor, Engineering and Architecture, f/t. appt., eff. 9/1/22	\$48,981/yr
B. FULL-TIME NON-TEACHING PROFESSIONALS	
1. <u>Educational Opportunity Center</u> Alvin Waterhouse, Counselor, EOC Instructional Services, f/t appt., eff. 9/7/22 or thereafter	\$47,000/yr
2. <u>Institutional Advancement</u> Marc Gorsage, Television and Media Engineer, Multimedia and Video Services, f/t appt., eff. 9/15/22	\$50,000/yr
3. <u>Institutional Effectiveness and Technology</u> Evan Crawley, Information Technology Specialist, Information Technology Services, f/t appt., eff. 8/31/22 or thereafter	\$85,000/yr
Michael Gleason, Systems Engineer, Information Technology Services, f/t appt., eff. 9/17/22 or thereafter	\$75,000/yr
C. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF	
1. <u>Administration and Finance</u> Lashawn Sander, Custodial Worker, Physical Plant f/t prov. appt., eff. 7/5/22 or thereafter	\$15.30/hr
Marasia Vanness, Custodial Worker, Physical Plant f/t prov. appt., eff. 7/5/22 or thereafter	\$15.30/hr
D. PART-TIME FACULTY	
1. <u>Academic Affairs</u> Mary Hoffmeister, Instructor, Community and Professional Education, p/t appt., eff. 9/26/22 or thereafter	\$25.00/hr
Elizabeth Morgan, Instructor, Community and Professional Education, p/t appt., eff. 10/3/22 or thereafter	\$50.00/hr

2. School of Health Sciences
 Wilbert Gutierrez, Adjunct Instructor,
 Radiologic Technology
 p/t appt., eff. 8/29/22 or thereafter \$1,313/sch

 Jennifer Kluth, Adjunct Instructor,
 Dental Hygiene,
 p/t appt., eff. 9/1/22 or thereafter \$1,313/sch

 Maranda Rossi, Adjunct Instructor,
 Dental Hygiene,
 p/t appt., eff. 9/1/22 or thereafter \$1,313/sch
3. School of STEM
 Robert Carr, Adjunct Instructor,
 Biology, Chemistry and Physics,
 p/t appt., eff. 9/1/22 or thereafter \$1,313/sch

E. PART-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs
 John Ruquet, Instructional Support Assistant,
 College Learning Centers,
 p/t appt., eff. 9/1/22 \$17.00/hr
2. School of Business and Liberal Arts
 Christopher Bender, Technical Assistant,
 English, Foreign Languages and English as a Second Language,
 p/t appt., eff. 9/1/22 or thereafter \$19.50/yr

F. RESIGNATIONS

1. Laura Curtin, Technical Assistant, Biology, Chemistry and Physics, eff. 9/23/22
2. MaryCatherine Kraus, Director of High School Programs and Educational Outreach, eff. 10/21/22
3. Meaghan Sanderson, Instructor, Nursing and Surgical Technology, eff. 9/28/22
4. George Spielman, Human Resources Associate, eff. 9/18/22
5. Heather Storm, Clerk/Typist, EOC, eff. 9/12/2022
6. Justin Water Special Assignment Custodial Worker has resigned effective 9-16-2022

G. RETIREMENTS

1. Deborah Cohen, Coordinator of Institutional Advancement, EOC, eff. 1/19/23
2. Tara Farley-Wyckoff, Technical Assistant, Center for Professional Excellence, eff. 11/2/22

H. HVCC MONTHLY FINANCIAL REPORTS

1. 2021-2022 Fiscal Year Operating Budget Summary as of 8/31/2022
2. Capital Expenditures, August 2022 and cumulative

I. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS

1. Audited Financial Statements, Fiscal Year 2021-2022, year ended 5/31/22
2. FSA Financial Reports, period ending 8/31/2022

OCTOBER MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, October 25, 2022.

Chairman Kelleher congratulated Secretary George Raneri on his re-election to the Executive Board of the New York Community College Trustees (NYCCT).

Upon a motion by Mr. Grant, seconded by Mr. Danaher, an executive session was called at 5:08 p.m. for the purposes of discussion of a personnel matter.

**EXECUTIVE
SESSION**

Upon a motion by Dr. Jennings, seconded by Mr. Danaher, the executive session was ended at 6:11 p.m. and Chairman Kelleher opened the meeting.

Upon motion by Mr. Zweig, seconded by Mr. Grant, the meeting was adjourned at 6:12 pm.

ADJOURNMENT



Suzanne Kalkbrenner
Assistant Secretary to the Board