

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, December 21, 2021, on the college campus, 80 Vandenberg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Judith Breselor
Philip J. Danaher
Talia Edwards
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

None

ALSO PRESENT

Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	E. Hatter	M. Mitchell
A. Balarin	G. Healy	K. Paquette
J. Bourdeau	P. Hill	K. Petley
D. Christian	D. Kennedy	M. Reynolds
A. Collins Schroeder	E. Kiel	D. Shoemaker
L. Coplin	P. Klimkewicz	J. Stenard
A. Courter	I. LaChance	D. Wax
J. DiLorenzo	C. Lamport	R. Wilson
S. Ely	L. Marion	G. Zuckerman
M. Geehan		

Chairman Kelleher called the meeting to order at 5:07 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the annual meeting and the regular meeting of the Board of Trustees, held on November 23, 2021, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was adopted unanimously.

VP OF EXTERNAL
AFFAIRS AND
GOVERNMENT

Resolved, that the request to appoint Ms. Regina LaGatta '73 as Vice President of External Affairs and Government Relations, at a salary of \$152,000 per year, effective January 1, 2022, be and hereby is, approved.

After a round of applause from the group, Ms. LaGatta thanked everyone for their support and said she was looking forward to working with her new team.

Upon a motion by Mr. Grant, seconded by Mr. Fagan, the following resolution was adopted unanimously.

ELECTING
PARTICIPATION
IN NYSHIP

Resolved, that the request to elect participation in the New York State Health Insurance Program, be and hereby is, approved. The resolution shall read as follows:

**RESOLUTION ELECTING PARTICIPATION IN
NEW YORK STATE HEALTH INSURANCE PROGRAM**

Whereas, Hudson Valley Community College (“the College”) has offered Traditional Blue Cross/Blue Shield Indemnity as one of the options available to full-time employees for health insurance coverage; and

Whereas, the College has now been notified by Blue Cross/Blue Shield of their intent to terminate the College’s participation in its plan, effective 12/31/21; and

Whereas, the College’s collective bargaining agreements contain provisions that while the College reserves the right to change carriers or to self-insure, as it deems appropriate, the coverage and benefits shall remain “as congruent as possible with those currently provided;” and

Whereas, the College worked with its benefits contractor, Capital Benefits (“the Contractor,”) to identify another congruent plan that affords participants the portability beyond New York State that is a feature of the Blue Cross/Blue Shield plan; and

Whereas, New York State Health Insurance Program (NYSHIP) was identified by the Contractor as the sole plan available that would provide the congruent coverage and the portability required; now therefore, be it

Resolved, that the Board of Trustees of Hudson Valley Community College elects to participate in the New York State Health Insurance Program; and be it further

Resolved, that all benefitted employees of the College holding full-time or part-time status as of December 21, 2021 shall be eligible to enroll in the New York State Health Insurance Program effective as of the date that the College receives approval to participate in the New York State Health Insurance Program; and be it further

Resolved, that a certified copy of this Resolution shall be immediately forwarded to the New York State Department of Civil Service as evidence of the Board’s election to participate.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the request for approval of the following curriculum changes, as recommended by the Academic Senate and the President, be and hereby are, approved, as follows:

1. School of Business and Liberal Arts:

A. Education and Social Sciences:

1. New Program: Early Childhood & Childhood Education A.S.

The Early Childhood & Childhood Education Transfer program is for students wanting to transfer into a Bachelor’s degree program. A bachelor’s degree is required for teacher certification. This program will provide students with a balance of coursework with Education classes, General Education requirements, and concentration courses. Teacher certification requires a concentration in the liberal arts, and the proposal includes concentrations in English, Mathematics, Biology, and Social Studies. This new A.S. program is to be added using existing courses only. Current faculty will be utilized.

2. *Deactivate Program: Special Education Assistant Certificate*
This program has seen low enrollment. The New York State Education Department (NYSED) requires Level III teaching assistants to have 18 credits of college courses. Our Teaching Assistant Certificate program can continue to serve interested students. The special education courses currently in this program are offered as electives.
3. *Change to Existing Program: Teaching Assistant Certificate*
Change in Degree Requirements. The addition of MATH 125 to the TAC program may require an increase in the number of sections offered per semester. Students will be positively impacted by the updates to this program, which will better prepare them for the NYSTCE. The addition of MATH 125 will better align the TAC program with the ECD program offered by the department and provide advancement.
4. *Change to Existing Program: Psychology A.A.*
Change in Degree Requirements and Change in Program Title. This single change proposal will create a stand-alone Psychology A.A. program and remove the Psychology track from existing within the broader Liberal Arts & Science degree program. The Psychology AA better identifies the program and aligns with the SUNY transfer path. Required course and elective adjustments are made to align with upcoming SUNY Gen Ed changes to Liberal Arts/Diversity, Equity, Inclusion and Social Justice, and better alignment with SUNY transfer path as well as student need are addressed.

B. English, Foreign Languages and English as a Second Language

1. *New Course: ESLS 100 Enhanced English Composition I for English as a Second Language Students*

The EFL department developed and the college approved ENGL 100 in April of 2021. This course is the ESL companion to ENGL 100, offering our ESL population the same kind of opportunity to earn credit in a transfer-level composition course without first taking a stand-alone fundamentals course.

This course was also developed under the auspices of the SUNY Developmental Learning Community Grant, which has allowed us to move toward a new model of developmental composition that eliminates the need for sequential remediation. ESL students will benefit greatly from the added instructional hour and the individual conference time, which will enhance much-needed differentiated instruction. The department believes that this new course, coupled with the OER, will allow more students to complete our gateway composition course with a transferrable grade, and that in turn will increase overall persistence and retention.

2. School of Health Sciences:

A. Radiologic Technology:

1. *Deactivation: Invasive Cardiovascular Technology A.A.S.*
This program has been deactivated effective Fall 2018 and as such, applications are no longer being accepted.

B. Respiratory Care:

1. *Change to Existing Course: RESP 120 Fundamentals of Respiratory Care I*
PHYS 110 is being removed as a prerequisite for RESP 120 because it will no longer be required in the Respiratory Care, A.A.S. program curriculum. PHYS 110 is being

replaced with Math 132 or higher to meet SUNY Gen Ed requirements. PHYS 110 had a significant math component that prepared the students for RESP 120. We therefore need Math 132 or higher to be a pre-requisite to RESP 120 to fulfill this preparation.

2. *Deactivate Course: RESP 130 Ethics and Administration*

The course RESP 130 is being deactivated because it is being replaced by CMHL 115. Replacing RESP 130 with CMHL 115 will benefit the students because it will allow them meet SUNY Gen ed requirements and the mandatory competency for Diversity: Equity, Inclusion and Social Justice.

3. *Change to Existing Program: Respiratory Care, A.A.S.*

Change in Degree Requirements. The English and Physics Departments will lose students that were required to take ENGL 102 and PHYS 110. The Math department will gain students. The impact on the English department will be negligible as the majority of admitted student have already completed ENGL 102. There are only about 5 students per year that have to take it.

The change will allow Hudson Valley Community College students to meet the new SUNY Gen Ed requirements for the Respiratory Care A.A.S. degree program. It will also decrease the required credits in summer by 2 credits which is financially and academically better for students. Students will still be required to take 7 credits in summer semester.

Upon a motion by Ms. Breselor, seconded by Mr Fagan, the following resolution was adopted unanimously.

**2022-23 RECORDS &
ACTIVITIES FEE**

Resolved, that the request to approve an increase to the current Records and Activities Fee, as approved by the Student Senate on November 29, 2021 and the FSA Board of Directors on December 6, 2021, effective for the 2022-23 academic year, be and hereby is, approved. As of the 2022-23 academic year, the total Records and Activities Fee charged to students will be as follows:

Department	Current (FT/PT)	Increase	New fee (FT/PT)
Athletics	\$75.00/\$6.25	\$15.00/\$1.25	\$90.00/\$7.50
Student Activities	\$60.00/\$5.00	\$6.00/\$.50	\$66.00/\$5.50
Cultural Affairs	\$12.00/\$1.00	n/a	\$12.00/\$1.00
Auxiliary Fee	\$6.00/\$.50	n/a	\$6.00/\$.50
Graduation	\$5.00/\$.42	n/a	\$5.00/\$.42
Transcript	\$13.00/\$1.11	n/a	\$13.00/\$1.11
Total Records & Activities Fee	\$171.00/\$14.25	\$21.00/\$1.75	\$192.00/\$16.00

Upon a motion by Mr. Grant, seconded by Mr. Danaher, the following resolution was adopted unanimously.

**AMENDING
ESTABLISHMENT OF
A CAPITAL PROJECT--
HVCC NORTH**

Resolved, that the request to amend fees for the capital project “Applied Technology Education Center (ATEC)—Phase I—Design and Engineering,” be and hereby is, approved. The resolution shall read as follows:

**RESOLUTION AMENDING THE ESTABLISHMENT OF A CAPITAL PROJECT FOR
HUDSON VALLEY COMMUNITY COLLEGE—HVCC NORTH EXPANSION**

WHEREAS, Hudson Valley Community College is currently completing a Facility Master Plan; and

WHEREAS, the Facility Master Plan will provide the physical form to the College's Strategic Plan; and

WHEREAS, the College has identified a need to expand capacity at the college's site in Malta to support its Health Sciences programs, along with general education for science degrees at HVCC North, which will facilitate affordable student access beyond those local to the Troy campus, creating a larger, and more local, skilled workforce for our healthcare industry partners, and

WHEREAS, the preliminary Facility Master Plan identified expansion of the HVCC North site in Malta as one of the top priorities for the College; and

WHEREAS, it was necessary for the Hudson Valley Community College Board of Trustees to approve Establishing a Capital Project – HVCC North Expansion and request similar approval of its sponsor Rensselaer County, and

WHEREAS, on October 27, 2020, the Board of Trustees unanimously approved the resolution authorizing the establishment of a Capital Project for the Hudson Valley Community College—HVCC North Expansion, at an estimated cost of \$7,085,000, and

WHEREAS, on November 10, 2020, resolution no. G/419/20, the Rensselaer County Legislature unanimously approved the establishment of a Capital Project for the Hudson Valley Community College—HVCC North Expansion, at an estimated cost of \$7,085,000, and

WHEREAS, the estimated costs for this project now include the construction of the new Health and STEM Education Building and renovations to the existing TEC-SMART building, bringing the total estimated project cost to \$12,500,000, and

WHEREAS, the College has been awarded a SUNY 2020 Grant in the amount of \$2,000,000 for this project, and

WHEREAS, the College has been awarded an REDC Grant in the amount of \$2,500,000 for this project, and

WHEREAS, with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the project costs or \$4,392,000; and

WHEREAS, the local match of \$4,392,000 will be provided by the HVCC Foundation in the amount of \$2,542,000; by the Faculty Student Association of HVCC in the amount of \$1,500,000; and by a Northern Borders Regional Commission Economic Infrastructure Grant in the amount of \$350,000 for this project; and

WHEREAS, on December 14, 2021, the Rensselaer County Legislature approved Amending the Establishment of a Capital Project – HVCC North Expansion at an estimated cost of \$12,500,000; now, therefore, be it

RESOLVED, the Hudson Valley Community College Board of Trustees approved Amending the Establishment of a Capital Project – HVCC North Expansion at an estimated cost of \$12,500,000; and, be it further

RESOLVED, that upon approval by the Hudson Valley Community College Board of Trustees, a copy of each certified Resolution will be submitted to the SUNY Office of Capital Facilities.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME NON-TEACHING PROFESSIONALS

Swathi Yadavalli, Information Technology Specialist,
Information Technology Services,
f/t prob. appt., eff. 1/3/22 \$40,000/yr

B. FULL-TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF

1. School of Business and Liberal Arts

Rana Balash, Program Assistant, Academics III
Business and Criminal Justice,
f/t prov. appt., eff. 1/3/22 \$18.4847/hr

2. School of Health Sciences

Rosanne Henley, Program Assistant, Academics III
Health Sciences and Dental Hygiene,
f/t prov. appt., eff. 1/3/22 \$18.6706 /hr

3. Student Affairs

Kaitlin Beam, Advising and Retention Specialist,
Office of Student Outreach, Advisement and Retention,
f/t prob. appt, eff. 12/20/21 \$40,100/yr

Sarah B. Kennedy, Advising and Retention Specialist,
Office of Student Outreach, Advisement and Retention,
f/t prob. appt, eff. 12/20/21 \$40,100/yr

Kirk Winans, Advising and Retention Specialist,
Office of Student Outreach, Advisement and Retention,
f/t prob. appt, eff. 12/20/21 \$40,100/yr

C. PART-TIME FACULTY

1. Academic Affairs

Raymond Rader, Instructor,
Office of Workforce Development,
p/t appt., eff. 12/13/21 or thereafter \$30.00/hr

Timothy Ryan, Instructor,
Office of Workforce Development,
p/t appt., eff. 11/29/21 or thereafter \$30.00/hr

2. School of Business and Liberal Arts

Dorinda Bolander, Instructor,
Business Administration,
p/t appt., eff. 1/18/22 \$1,136/sch

Adam Hornick, Instructor,
Criminal Justice (shelf)
p/t appt., eff. 1/18/22 or thereafter \$1,136/sch

Gary Kelly, Instructor,
Criminal Justice (shelf)
p/t appt., eff. 1/18/22 or thereafter \$1,136/sch

Linda Mather, Instructor,
Business Administration and Marketing
p/t appt., eff. 1/18/22 \$1,136/sch

Alan Wisart, Instructor,
Criminal Justice (shelf)
p/t appt., eff. 1/18/22 or thereafter \$1,136/sch

3. School of Health Sciences

Anthony Demetriou, Instructor,
Health, Physical Education and Exercise Studies,
p/t appt., eff. 1/18/22 \$1,136/sch

Lindsay Jackson, Instructor,
Nursing and Surgical Technology
p/t appt., eff. 1/18/22 \$1,136/sch

LoLisa McLaughlin, Instructor,
Nursing and Surgical Technology
p/t appt., eff. 1/18/22 \$1,136/sch

D. PART-TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF

1. Administration & Finance

Sarah Greene, Part-Time Data Analysis Coordinator I
Information Technology Services,
p/t prov. appt., eff. 12/13/21 or thereafter \$18.9731/hr

E. RESIGNATIONS

1. Stephanie Iavarone, Program Assistant, Academics III, TEC-SMART, eff. 12/17/21
2. Angela O'Neal, Major Gifts and Planned Giving Officer, HVCC Foundation, eff. 1/14/22
3. Marie Ostoyich, part-time Enrollment/Retention Specialist, eff. 12/5/21
4. Denise Russo, Coordinator of Workforce Programs, eff. 11/22/21
5. Desiree Whaley, Custodial Worker, Facilities, eff. 12/1/21

F. RETIREMENTS

1. John K. Dyson, Technical Assistant, Computer Learning Center, eff. 1/5/22

G. HVCC MONTHLY FINANCIAL REPORTS

1. 2021-2022 Fiscal Year Operating Budget Summary as of 11/30/2021
2. Capital Expenditures, November 2021 and cumulative

JANUARY MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, January 25, 2022.

Chairman Kelleher wished everyone all the best of the season and expressed his hope for a happy and healthy New Year.

President Ramsammy expressed his deepest thanks to all the Hudson Valley family for another wonderful year, and wished everyone a very happy holiday season.

Upon motion by Dr. Jennings, seconded by Ms. Fasoldt, the meeting was adjourned at 5:14 pm.

ADJOURNMENT

Suzanne Kalkbrenner
Assistant Secretary to the Board