

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 24, 2020 via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Judith Breselor
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

Reese A. Harrison

ALSO PRESENT

Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Ashdown	E. Hatter	P. Myers
G. Baez	P. Hill	K. Petley
J. Bourdeau	D. Kennedy	R. Pinke
J. Brennan	E. Kiel	D. Shoemaker
D. Christian	P. Klimkewicz	A. Thomas
J. DiLorenzo	R. LaGatta	R. Wilson
S. Ely	L. Marion	

HONORED GUESTS

Members of the Kapp and Krokos families

Prior to the meeting, the Board of Trustees, President Ramsammy, members of the Kapp family and the college community paid tribute to Dr. Joseph A. Kapp, the Board's late Vice Chairman. Chairman Kelleher, President Ramsammy and some of the Board members recorded this [video remembrance](#).

With great sadness, President Ramsammy and Chairman Kelleher also noted the passing of President Emeritus Dr. Andrew J. Matonak on November 7, 2020, after a courageous battle with cancer.

Chairman Kelleher called the meeting to order at 5:17 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on October 27, 2020, be and hereby are, approved.

Upon unanimous motion and vote, the following resolution was adopted.

**TRUSTEE EMERITUS-
DR. JOSEPH A. KAPP**

Resolved, that the request to posthumously award the title of Trustee Emeritus to Dr. Joseph A. Kapp, in recognition of his excellent and dedicated service to Hudson Valley Community College over the past twenty-one years (1999-2020) and to present to his family a Certificate of Recognition on behalf of the college's Board of Trustees and the campus community, be and hereby is, approved. The resolution shall read as follows:

**APPOINTMENT OF DR. JOSEPH A. KAPP AS TRUSTEE EMERITUS
OF HUDSON VALLEY COMMUNITY COLLEGE**

WHEREAS, Dr. Joseph A. Kapp was a lifelong resident and prominent citizen of Rensselaer County who was appointed to the College's Board of Trustees by the Rensselaer County Legislature on October 12, 1999 and reappointed on June 8, 2008 and March 8, 2016, to serve until June 30, 2022, and

WHEREAS, Dr. Joseph A. Kapp, always known as Joe, was elected by his fellow trustees to serve as Vice Chairman of the Board of Trustees, from 2011 – 2013 and from 2015 – 2021, and

WHEREAS, Joe was the trustee with the longest current tenure on the Board, serving with distinction until August 5, 2020, when a tragic accident took his life, and

WHEREAS, Joe was born to the late Fred and Lourdes Duncan Kapp in Troy, on July 22, 1953, and grew up with his brother, James and sister, Judith, and lived most of his life in Rensselaer before moving to North Greenbush, and

WHEREAS, Joe began his lifelong love of learning at St. Joseph's School in Rensselaer, and La Salle Institute, where he was band commander and cadet major, graduating in 1971, and

WHEREAS, Joe continued his education at Clarkson University and Hudson Valley Community College; then received a B.S. and M.S. in mechanical engineering from Union College in 1977; and in 1982 proudly graduated from Rensselaer Polytechnic Institute with a Ph.D. in materials engineering, and

WHEREAS, Joe enjoyed a 27-year career in engineering, mainly working for the Watervliet Arsenal and ExxonMobil Belgium/USA, having many achievements throughout his career including serving as chairman of the High-Pressure Technology Technical Committee from 1992-1996; member chair of the ASME Pressure Vessels and Piping Divisions from 1995-1997; the ASME technical program representative for the 1998 Pressure Vessels and Piping Conference, and

WHEREAS, in 2005 Joe was the ASME Fellow of the American Society of Mechanical Engineers; a recipient of the Alfred H. Geisler Memorial Award; and in 2009 received a certificate of recognition for dedicated voluntary service to ASME codes and standards, and

WHEREAS, always active, Joe was the president of Elmhurst Research while he taught engineering as an adjunct professor at Union College and was also a secretary of the Army Fellowship in London and served the community of Rensselaer as mayor in 1990, and

WHEREAS, as a Board member, Joe drew on his education and expertise and provided special insight into the college's academic programs, construction projects, the Facilities Master Plan and the selection of the college's sixth and seventh presidents, Dr. Andrew J. Matonak and Dr. Roger A. Ramsammy, and

WHEREAS, Joe was known and loved for his sense of humor, his keen intellect, his insightful questions, and above all, his devotion to his family, which includes Jolanta, his wife of 17 years; their children Alexander, John, Jack, Cindy and Peter; his siblings James and Judith and many nieces, nephews, and cousins, and

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of his distinguished and enduring service, the Hudson Valley Community College Board of Trustees wishes to acknowledge Dr. Joseph A. Kapp by this posthumous appointment as Trustee Emeritus of Hudson Valley Community College, and;

BE IT FURTHER RESOLVED that this Board herein extends its sincerest appreciation to Dr. Joseph A. Kapp for his dedication to Hudson Valley Community College and to the people of Rensselaer County and the Capital Region, and;

BE IT FURTHER RESOLVED that the Board conveys its deepest sympathies to the family and friends of Dr. Joseph A. Kapp; and

BE IT FURTHER RESOLVED that this Resolution is recorded in the minutes of the Hudson Valley Community College Board of Trustees Meeting, dated November 24, 2020.

Upon a motion by Dr. Jennings, seconded by Mr. Grant, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

1. APPLIED TECHNOLOGIES

A. New Course Proposals:

a. *AUTO 240 – Advanced and Autonomous Vehicles*

The Advanced and Autonomous Vehicle course is being introduced to teach students the needed knowledge for advanced driver assistance and autonomous vehicle systems repair for the new Automotive program within the Applied Technologies Department.

b. *AUTO 285 – Vehicle Data Security*

The reason for the new course, Vehicle Data Security, is to introduce students to the potential threats of cyber-attacks on vehicles, especially connected and automated vehicles for the new Automotive program being introduced within the Applied Technologies Department.

B. Change to Existing Course Proposal:

a. *AUTO 280 - Electric and Hybrid Vehicles*

The reason we are taking out the last line of the course description “Students will also be introduced to the operation, diagnosis and repair of current and near-future autonomous vehicle systems.” because we are changing what is being taught overall in the class. The reason for the change in the course curriculum is due to the introduction of a new course, *Advanced and Autonomous Vehicles*, that will teach Autonomous Vehicle Systems in greater depth.

2. BIOLOGY, CHEMISTRY, AND PHYSICS

A. New Course Proposals:

a. *BIOL 225 – Introduction to Molecular Biology*

This is an introduction to the core concepts of molecular biology with an emphasis on biotechnology and genetic engineering. This course is intended to serve as a 3-credit lecture experience in molecular biology, and will be offered on campus and online. This course will be available to current HVCC students interested in advanced molecular biology, but importantly, to students abroad with online offering.

b. ***CHEM 202 – Introduction to Industrial Chemistry***

The course, Introduction to Industrial Chemistry, would be a new chemistry elective for our Physical Science A.S. program (Biology, Chemistry, Physics tracks). Industrial chemistry is defined as the branch of chemistry which applies physical and chemical procedures toward the transformation of natural raw materials and their derivatives to products that are of benefit to humanity.

3. ENGLISH, FOREIGN LANGUAGES AND ENGLISH AS A SECOND LANGUAGE

A. **Change to Existing Course Proposals:**

a. ***ESLS 101 – English Composition I for English as a Second Language Students***

The new course description brings the ESLS course description more in line with the ENGL course description.

b. ***ESLS 102 – English Composition II for English as a Second Language Students***

The new course description brings the ESLS course description more in line with the ENGL course description.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
APPOINTMENT OF
NEW DIRECTOR**

Resolved, that the request for approval of a new director appointment to the Hudson Valley Community College Foundation's Board of Directors, as recommended by the Foundation Board's Governance Committee Chairperson and Executive Committee on November 18, 2020 be, and hereby is approved, as follows:

Dominick Bizzarro, Chief of Innovation, MVP Health Care, to a three-year term, from December 1, 2020 to November 30, 2023.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. PART-TIME NON-TEACHING PROFESSIONALS

1. **Student Affairs**

David Byrd, Assistant Football Coach, (emergency hire),
Intercollegiate Athletics,
p/t appt., eff. 10/22/20

\$1,000/yr.

Chyanna Canada, Assistant Women's Basketball Coach, (emergency hire),
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20

\$1,500/yr.

Rachel Coffey, Assistant Women's Basketball Coach, (emergency hire),
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20

\$1,500/yr.

Matthew Cunningham, Assistant Men's Soccer Coach,
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20 \$1,750/yr.

Abbey DeRossi, Assistant Women's Basketball Coach, (emergency hire),
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20 \$1,500/yr.

Donald Hogan, Assistant Football Coach, (emergency hire),
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20 \$1,000/yr.

Matt June, Assistant Baseball Coach,
Intercollegiate Athletics,
temp. p/t appt., eff. 10/22/20 \$1,000/yr.

B. RESIGNATIONS

1. Paul Jones, Assistant Lacrosse Coach, Intercollegiate Athletics, eff. 09/20/20
2. George Rafferty, Head Softball Coach, Intercollegiate Athletics, eff. 9/24/20
3. Joan Wheeler-Bryne, Clerk/Typist, E.O.C., eff. 11/13/20

C. HVCC MONTHLY FINANCIAL REPORTS

1. 2020-2021 Fiscal Year Operating Budget Summary as of 10/31/2020
2. Capital Expenditures, October 2020 and cumulative

D. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Reports, period ending 10/31/2020

DECEMBER MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, December 22, 2020.

Upon a motion by Mr. Fagan, seconded by Mr. Zweig, the meeting was adjourned at 5:23 p.m.

ADJOURNMENT



 Suzanne Kalkbrenner
 Assistant Secretary to the Board