

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, June 25, 2019 on the college campus, 80 Vandenburg Avenue, Troy, New York.

### PRESENT

Neil J. Kelleher, Chairman  
Joseph A. Kapp, Vice Chairman  
Judith Breselor  
Brendan James Caluneo  
William Fagan  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### EXCUSED

none

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
William Reuter, Vice President for Administration  
and Finance  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary

J. Ashdown	S. Ely	K. Petley
D. Baxter	K. Ferrer-Muñiz	G. Sausville
R. Bennett	P. Hill	J. Schneider
L. Coplin	D. Kennedy	A. Thomas
J. DiLorenzo	R. LaGatta	F. Vega

Prior to the start of the meeting, Chairman Kelleher welcomed former trustee James Monahan and his family and friends. Chairman Kelleher spoke about Mr. Monahan's long career in public service, and noted that he and Mr. Monahan had served together in the Rensselaer County Legislature. He then read the resolution and presented Mr. Monahan with a framed copy. Mr. Monahan expressed his gratitude to the Board, and stated that he had been fortunate in having the opportunities to serve on the Board; on the legislature; and to help his community. Chairman Kelleher offered his congratulations and best wishes, and led the group in applause.

Chairman Kelleher called the monthly meeting to order at 5:46 p.m.

Upon a motion by Mr. Pratt, seconded by Dr. Jennings, the following resolution was adopted unanimously.

MINUTES

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on May 28, 2019, be and hereby are, approved.

Upon unanimous motion and vote, the following resolution was adopted.

VP FOR  
STUDENT AFFAIRS

**Resolved**, that the request to appoint Louis Coplin as Vice President for Student Affairs, effective June 26, 2019, at an annual salary of \$128,308, be and hereby is, approved.

Following the vote, Vice President Coplin thanked the President and the Board for their support and confidence in him. He said that after thirty-three years at the college, he still approached his position with commitment, enthusiasm and energy and he credited the Board with rejuvenating the college with their appointment of President Ramsammy.

Upon a motion by Mr. Caluneo, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**ADDITION TO  
APPROVED LIST OF  
COLLEGE BANKS**

**Resolved**, that the request to include HSBC as a bank to be used as a repository for bank deposits, checking accounts, safe deposit contents, certificates of deposit and money market investments, government securities, etc., for the remainder of the 2018-19 fiscal year, be, and hereby is, approved.

Upon a motion by Mr. Pratt., seconded by Mr. Zweig, the following resolution was adopted unanimously.

**RESIDENT TUITION  
RATES FOR 2019-20  
ACADEMIC YEAR  
FOR DISPLACED  
STUDENTS FROM  
PUERTO RICO &  
U.S. VIRGIN ISLANDS**

**Resolved**, that the request to extend resident tuition rates for the 2019-20 academic year for students from Puerto Rico and the U.S. Virgin Islands displaced by hurricanes Maria and Irma, be and hereby is, approved. The resolution shall read as follows:

**RESOLUTION AUTHORIZING THE EXTENSION OF RESIDENT  
TUITION RATES FOR THE 2019-20 ACADEMIC YEAR FOR  
STUDENTS FROM PUERTO RICO AND  
THE U.S. VIRGIN ISLANDS  
DISPLACED BY HURRICANES MARIA AND IRMA**

**WHEREAS**, a number of students from Puerto Rico and the U.S. Virgin Islands have been displaced as a consequence of Hurricanes Maria and Irma; and

**WHEREAS**, the Federal Emergency Management Agency (FEMA) has declared Puerto Rico and the U.S. Virgin Islands to be disaster areas in accordance with Major Disaster Declarations 4335, 4336, 4339, and 4340; and

**WHEREAS**, the infrastructure of these island communities have been substantial undermined by these hurricanes and continue to be in a state of disrepair; and

**WHEREAS**, universities and higher education associations across the country have made and are continuing to make efforts to assist students displaced by Hurricanes Maria and Irma in the most expeditious and humanitarian manner possible; and

**WHEREAS**, the SUNY Board of Trustees wishes to extend for another academic year the benefit of resident tuition rates to students displaced by these storms; and

**WHEREAS**, Hudson Valley Community College wishes to extend the benefit of resident tuition rates for the 2019-20 academic year to students from Puerto Rico and the U.S. Virgin Islands who have been displaced by Hurricanes Maria and Irma as a humanitarian response which acknowledges these students' *de facto* New York State residency status due to their inability to return home; now, therefore, be it

**RESOLVED**, that Hudson Valley Community College authorizes the approval to extend the benefit of resident tuition rates for the 2019-20 academic year for students from Puerto Rico and the U.S. Virgin Islands displaced by Hurricanes Maria and Irma.

Upon a motion by Dr. Kapp, seconded by Dr. Jennings, the following resolution was adopted unanimously

**Resolved**, that the request for approval of the award of contract for the Atrium ceiling and Boardroom renovations in the amount of \$688,881 to Mid-State Industries, LTD, for the capital project entitled “Guenther Enrollment Services Center – Repair & Renovation”; be, and hereby is, approved.

**CAPITAL  
CONSTRUCTION--  
GUENTHER REPAIR  
& RENOVATION:  
ATRIUM AND  
BOARD ROOM**

Upon a motion by Mr. Caluneo, seconded by Dr. Kapp, the following resolution was adopted unanimously

**Resolved**, that the request for approval of the award of contract for roof replacement in the amount of \$730,811 to Mid-State Industries, LTD, for the capital project entitled “Guenther Enrollment Services Center – Repair & Renovation”; be, and hereby is, approved.

**CAPITAL  
CONSTRUCTION--  
GUENTHER REPAIR  
& RENOVATION:  
ROOF REPLACEMENT**

Upon a motion by Dr. Kapp, seconded by Dr. Jennings, the following resolution was adopted unanimously

**Resolved**, that the request for approval of the award of contract for the Atrium ceiling and Boardroom renovations in the amount of \$688,881 to Mid-State Industries, LTD, for the capital project entitled “Guenther Enrollment Services Center – Repair & Renovation”; be, and hereby is, approved.

**CAPITAL  
CONSTRUCTION--  
GUENTHER REPAIR  
& RENOVATION:  
ATRIUM AND  
BOARD ROOM**

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of new director appointments to the Hudson Valley Community College Foundation for the term July 1, 2019 to June 30, 2022, as recommended by the Foundation Board of Directors on June 19, 2019, be, and hereby are, approved, as follows:

**HVCC FOUNDATION--  
APPROVAL OF NEW  
DIRECTORS**

Brien Hollowood '78, Executive Director, Unlimited Potential, Saratoga Springs, NY  
Jason Greco, Chief Technology Officer, CAP COM Federal Credit Union, Albany, NY

Upon unanimous motion and vote, the following resolution was adopted.

**Resolved**, that the request for approval of a resolution congratulating former trustee James Monahan on the occasion of his retirement, and hereby is, approved. The resolution shall read as follows:

**RESOLUTION  
CONGRATULATING  
JAMES E. MONAHAN**

### **RESOLUTION CONGRATULATING JAMES E. MONAHAN ON THE OCCASION OF HIS RETIREMENT**

**WHEREAS**, James E. Monahan is a life-long resident and prominent citizen of Rensselaer County who was appointed to the College’s Board of Trustees by the Rensselaer County Legislature on May 12, 1992 and served with distinction until April 30, 2002, and

**WHEREAS**, James E. Monahan graduated from Hoosick Falls Central Schools in 1971 and earned a Bachelor of Science degree in Pharmacy from the Albany College of Pharmacy in 1976, and

**WHEREAS**, James E. Monahan received his professional license from the Vermont State Pharmacy Board in 1976 and from the New York State Pharmacy Board in 1977, and,

**WHEREAS**, James E. Monahan served as staff pharmacist at The Pharmacy in Bennington, Vermont from 1976-1978, and

**WHEREAS**, James E. Monahan served as a pharmacist at Thorpe's Pharmacy in Hoosick Falls, New York, from 1978-2019, and was the owner of Thorpe's Pharmacy from 1983-2018, and

**WHEREAS**, James E. Monahan was elected to the Rensselaer County Legislature in 2002 and served until 2006, and

**WHEREAS**, James E. Monahan has demonstrated leadership through service to his community and his profession through his participation on the Boards of the Hoosick Falls County Club, the Edith Craig Reynolds Foundation, the New York Regional Advisory Board of Southwestern Vermont Health Care and the Town of Hoosick Community Center; his service as President of HAYC3 (Hoosick Armory, Youth Center, and Community Coalition); as organizer of the Wood Memorial Road Race; and as a member of the Hoosick Falls Elks, and

**WHEREAS**, James E. Monahan has been honored by his profession and his community by the Albany College of Pharmacy and the Hoosick Falls Rescue Squad, who made him an honorary member for "his countless contributions and support to the Squad over the years, supplying whatever they needed, whenever they needed it," and

**WHEREAS**, James E. Monahan and his wife, Colleen, have three children, Matthew, Kevin and Stafanie, who have continued the family tradition of service to the community, and three grandchildren, Amelia, William and Andrew, and

**WHEREAS**, James E. Monahan has decided to retire as a pharmacist to travel and enjoy time with his wife and family, and

**WHEREAS**, James E. Monahan made it his goal to always care for people, patients, and families every day and that is how the Hoosick Falls and surrounding communities will remember him,

**NOW, THEREFORE, BE IT RESOLVED** that, in special recognition of his distinguished and enduring service and his lasting legacy, the Hudson Valley Community College Board of Trustees extends its congratulations and best wishes to James E. Monahan for his dedication and service to Hudson Valley Community College and to the people of Hoosick Falls, Rensselaer County and the Capital Region, and

**BE IT FURTHER RESOLVED** that this Resolution is recorded in the minutes of the Hudson Valley Community College Board of Trustees Meeting, dated June 25, 2019.

## **INFORMATION ITEMS**

The following information items were noted:

## **INFORMATION ITEMS**

### **A. FULL-TIME FACULTY**

1. School of Science, Technology, Engineering and Math  
Jeremy Vanderover, Instructor,  
Mathematics and Engineering Science,  
f/t appt., eff. 9/1/19 \$48,981/yr
  
2. School of Business and Liberal Arts  
Jason Van Staveren, Instructor,  
Fine Arts, Theatre Arts and Digital Media,  
f/t appt., eff. 9/1/19 \$48,981/yr

**B. FULL-TIME NON-TEACHING PROFESSIONALS**1. Administration and Finance

Jason Bordeau, Multimedia Technician,  
Instructional Technologies,  
f/t appt., eff. 6/7/19 or thereafter \$42,500/yr

Mohammed Firasat Ali, Senior Computer Programmer Analyst,  
Information Technology Services,  
f/t appt., eff. 5/30/19 or thereafter \$78,000/yr

Alejandro Valdecasa, Senior Computer Programmer Analyst,  
Information Technology Services,  
f/t appt., eff. 5/30/19 or thereafter \$78,000/yr

2. Enrollment Management and Student Development

Emma Farinacci, Admissions Counselor,  
Admissions,  
f/t appt., eff. 6/24/19 \$40,000/yr

Rachel Jones, Admissions Counselor,  
Admissions,  
f/t appt., eff. 6/10/19 \$40,000/yr

Eric Parker, Admissions Counselor,  
Admissions,  
f/t appt., eff. 6/24/19 \$40,000/yr

3. School of Business and Liberal Arts

Aysel Renay Williams, Advising Specialist,  
Liberal Arts,  
f/t appt., eff. 6/4/19 or thereafter \$40,100/yr

**C. FULL-TIME CLASSIFIED STAFF**1. Communications and Marketing

Marilyn Torres-Melendez, Printing Machine Operator,  
Print Shop,  
f/t appt., eff. 6/10/19 \$16.0097/hr

2. School of Business and Liberal Arts

Kiera Davis, Program Assistant Academics II,  
Liberal Arts,  
f/t appt., eff. 6/4/19 or thereafter \$16.1680/hr

**D. PART-TIME FACULTY**1. School of Health Sciences

Timothy Copeland, Instructor,  
Mortuary Science Department,  
p/t appt., eff. 9/1/19 \$1,113/sch

2. School of Science, Technology, Engineering and Math

Michael Warmt, Instructor,  
Building Systems Technology,  
p/t appt., eff 9/1/19 \$1,113/sch

**E. PART-TIME NON-TEACHING PROFESSIONALS**1. Academic Affairs

Angelo Cremo, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Katherine Hayes, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Michael Hoyt, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Danielle Manupella, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Carlos Menjivar, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Lindsay Podlaski, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

Vincent Ruggiero, Assistant Coach,  
Kids Summer Athletic Camp, Community and Professional Education,  
p/t appt., eff. 6/17/19 or thereafter \$400/wk

2. Enrollment Management and Student Development

Frane Larose, Assistant Women's Basketball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 5/21/19 or thereafter \$315.76/yr

Chelsea Stevens, Assistant Women's Basketball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 5/21/19 or thereafter \$315.76/yr

**F. RESIGNATIONS**

1. James Bowles, Assistant Cross Country Coach, Intercollegiate Athletics, eff. 6/21/19
2. Denise Potenza, Head Tennis Coach, Intercollegiate Athletics, eff. 6/7/19
3. Kyle Spiak, Motor Equipment Operator Light, Grounds Department, eff. 5/31/19

**G. HVCC MONTHLY FINANCIAL REPORTS**

1. 2018-2019 Fiscal Year Operating Budget Summary as of 5/31/19
2. 2018-2019 Enrollment Summary – Spring 2019 & Fall 2019
3. Capital Expenditures, May 2019 and cumulative

Prior to calling for a resolution to end the meeting, Chairman Kelleher acknowledged outgoing student trustee Brendan Caluneo, calling him a great addition to the Board, and asking him to keep in touch. Mr. Caluneo thanked the Board and President Ramsammy for their support; for being so open and welcoming; and always having the needs of the students

first on their minds. He said he was grateful for the opportunity to serve and for the memories and experiences that will last him a lifetime.

### **AUGUST MONTHLY MEETING**

The next regular monthly meeting of the Board of Trustees will be held on Tuesday, August 27, 2019.

Upon motion by Dr. Jennings, seconded by Mr. Caluneo, the meeting was adjourned at 5:57 p.m.

**ADJOURNMENT**

  
Suzanne Kalkbrenner  
Assistant Secretary to the Board of Trustees