

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, December 18, 2018 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Judith Breselor
Brendan James Caluneo
Catherine I. Conroy
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

Joseph A. Kapp, Vice Chairman

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration
and Finance

George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Brennan	M. Green	K. Petley
L. Coplin	P. Hill	J. Slavin
S. Ely	J. Hoyt	A. Thomas
K. Ferrer-Muñiz	M. Janosik	F. Vega
M. Geehan	D. Kennedy	B. Vlieg
A. Geisendorfer	L. Marion	P. White

During the meeting of the Executive Committee, Chairman Kelleher congratulated Dr. Michael Green, Vice President of Technology, Institutional Assessment and Planning, for his presentation of the State of the College Report. He thanked Dr. Green for his twelve years of service to the College, and presented him with a gift from the Board on the occasion of his retirement on December 21, 2018.

Chairman Kelleher called the monthly meeting to order at 5:17 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Conroy, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on November 27, 2018, be and hereby are, approved.

Upon a motion by Mr. Caluneo, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

1. Change in Degree Requirements:

A. Computer Information Systems A.A.S. Degree – Fall 2019

The department proposes a change to the three optional tracks discretely specified and required CIS A.A.S. electives with no change to the parent CIS A.A.S. degree requirements.

Current:	New:
(1) Programming and Database Management Systems Track requires: CISS 111, CISS 250, CISS 251 and (One of: CISS 130, 180, 200, 218, 221, 225, 229, 233, 241, 243, 280, 290). *Also recommend CISS 217	(1) Programming and Database Management Systems Track requires: CISS 111, CISS 250, and (Two of: CISS 130, 180, 200, 218, 221, 225, 229, 233, 241, 243, 251, 280, 290).
(2) Web Design and Programming Track requires: CISS 135, CISS 220, CISS 221, CISS 225 and CISS 227. *Also recommend CISS 130, 150, 217, 218, 229, 233, 241, 243	(2) Web Design and Programming Track requires: CISS 135, CISS 220, CISS 221 and CISS 225.
(3) System and Network Administration Track requires: CISS 120, CISS 121, CISS 125, CISS 220, CISS 270, CISS 271. *Also recommend CISS 272, 273	(3) System and Network Administration Track requires: CISS 120, CISS 121, CISS 150, CISS 270, and CISS 271.

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**ACADEMIC POLICY
CHANGE—STUDENT
SENATE AND
ATHLETICS
RETENTION PROGRAM**

Resolved, that the following academic policy change, as recommended by the Academic Senate and the President, be, and hereby is, approved. The policy shall read as follows:

Student Senate and Athletics Retention Program

For the purpose of determining eligibility to function as a member of Student Senate sponsored organizations, a student must maintain a minimum 2.0 GPA for the current semester. For the purpose of determining eligibility to participate as an executive officer in the Student Senate, a student must maintain a minimum 2.5 term GPA for the current semester. In addition, the midterm grades of all courses (including non-credit remedial) for the given semester will be used to determine continued eligibility in the Student Senate sponsored organizations. In the case that a student's midterm GPA falls below a 2.0 in the current semester, the student will be given the option to enroll into the Student Senate and Athletics Retention Program. Students who choose to enroll and who maintain all programmatic requirements will remain eligible to participate in the Student Senate sponsored organization until midterm grades are overridden by the end of term grades.

For the purpose of determining eligibility of an NJCAA student-athlete to participate in Faculty Student Association-governed intercollegiate athletics, a student must comply with the NJCAA eligibility standards. In addition, the midterm grades of all courses (including non-credit remedial) for the given semester will be used to determine continued eligibility in athletics. In the case that a student's midterm GPA falls below a 2.0 in the current semester, the student will be given the option to enroll into the Student Senate and Athletics Retention Program. Students who choose to enroll and who maintain all programmatic requirements will remain eligible to participate in intercollegiate athletics until midterm grades are overridden by the end of term grades.

**FACULTY STUDENT
ASSOCIATION—
CHANGES TO
BY-LAWS**

Upon a motion by Mr. Grant, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request for approval and adoption of the following Changes to the Faculty Student Association By-Laws, as recommended by the Faculty Student Association Board of Directors on December 10, 2018, be, and hereby are, approved, as follows:

Article II – Board of Directors, Section 1, 9:

Add “elected by the student body in open elections” after Student-at-Large Representative. Also add “If no student runs for and is elected to the position, the President of the Board of Directors shall appoint a representative.”

Article IV – Employees

Add the following to the end of the paragraph:

“The Board of Directors shall have the authority to delegate the aforementioned appointment power to the President as they deem appropriate, with the exception of the position of Executive Director.”

Article VII – Amendments, Section 1

Add the following to the end of the paragraph:

“In accordance with the Agreement Between Hudson Valley Community College and the Faculty Student Association of Hudson Valley Community College, Inc. any amendments to these By-Laws shall also be approved by the Board of Trustees of Hudson Valley Community College.”

Upon a motion by Dr. Jennings, seconded by Mr. Zweig, the following resolution was adopted unanimously.

**2017-2018
STATE OF THE
COLLEGE REPORT**

Resolved, that the request for approval of the State of the College Report, 2017-2018, be, and hereby is, approved.

INFORMATION ITEMS

**INFORMATION
ITEMS**

The following information items were noted:

A. FULL-TIME FACULTY

1. School of Health Sciences

David Robles, Educational Specialist,
Nursing,
f/t appt., eff. 12/3/18 or thereafter

\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. E.O.C.

Tara Davis, Assistant to the Coordinator of Institutional Advancement,
E.O.C.,
f/t appt., eff. 12/6/18 or thereafter

\$35,000/yr

2. Executive
Miranda Clark, Digital Communications Specialist,
Communications and Marketing,
f/t appt., eff. 1/7/19 \$38,000/yr

C. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Academic Affairs
Susan Robidoux, Senior Clerk,
Orientation and Testing Office,
f/t appt., eff. 12/05/18 or thereafter \$14.8163/hr
2. Administration and Finance
Steven Avery, Custodial Worker,
Physical Plant,
f/t appt., eff. 12/05/18 or thereafter \$13.2995/hr
- Fred Clore, Custodial Worker,
Physical Plant,
f/t appt., eff. 12/05/18 or thereafter \$13.2995/hr
- Matthew Daglia, Custodial Worker,
Physical Plant,
f/t appt., eff. 12/05/18 or thereafter \$13.2995/hr

D. PART-TIME FACULTY

1. E.O.C.
Frances VonHolten, Instructor - Mathematics,
E.O.C.,
p/t appt., eff. 12/6/18 or thereafter \$41.00/hr
2. School of Liberal Arts and Sciences
Veronica Cruz, Instructor,
History, Philosophy and Social Sciences,
p/t appt., eff. 1/22/19 \$1,113/sch

E. PART-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs
Timothy O'Brien, p/t Instructional Support Assistant
Learning Assistance Center,
p/t appt., eff. 12/05/18 or thereafter \$15.00/hr

F. RESIGNATIONS

1. Jean Hammond, Part-time Instructor, E.O.C., eff. 11/12/18
2. Richard Musinski, Part-time Instructor, E.O.C., eff. 11/12/18

G. RETIREMENT

1. Yvonne Johnson, Senior Account Clerk, Finance, eff. 1/4/19

H. UNPAID LEAVE OF ABSENCE

1. Laura VanNatten, Program Assistant Academics I, School of Business, eff. 12/10/18 – 2/28/19

I. ADVISORY COMMITTEE APPOINTMENTS1. Building Systems Technology

John Roylance, Sales Manager, HVAC Division, Johnson Controls

2. Teacher Preparation

Laura Backus, Teacher, South Colonie Central School District

J. ALCOHOLIC BEVERAGE REQUESTS

1. SUNY External Partnerships Boot Camp Reception, TEC-SMART, 12/4/18

2. Board of Trustees Annual Holiday Party, Guenther Enrollment Center, 12/18/18

K. HVCC MONTHLY FINANCIAL REPORTS

1. 2018-2019 Fiscal Year Operating Budget and Current Year Enrollment, as of 11/30/18

2. Capital Expenditures, November 2018

JANUARY MONTHLY MEETING

The next regular monthly meeting of the Board of Trustees will be held on Tuesday, January 22, 2019.

President Ramsammy thanked the Board and the meeting attendees for their warm welcome to him and his family and for their support during this year. Chairman Kelleher thanked the President for his leadership and remarked that President Ramsammy was an exciting addition to the College and the Capital Region. The Chairman said he and his fellow Board members looked forward to working with the President and his team in 2019 and the many years to follow, and wished everyone a very happy holiday.

Upon unanimous motion and second, the meeting was adjourned at 5:26 p.m.

ADJOURNMENT


Suzanne Kalkbrenner