

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, August 28, 2018 on the college campus, 80 Vandenberg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judith Breselor
Brendan James Caluneo
Catherine I. Conroy
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

none

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

D. Baxter	M. Green	K. Paquette
C. Bosco	C. Helwig	K. Petley
J. Brennan	D. Kennedy	J. Slavin
L. Coplin	E. Kiel	A. Thomas
S. Ely	M. Janosik	F. Vega
K. Ferrer-Muñiz	R. LaGatta	P. White
M. Geehan	L. Marion	

Chairman Kelleher welcomed the two new trustees, Thomas P. Grant and student trustee Brendan Caluneo, to their first meeting.

Chairman Kelleher called the monthly meeting to order at 5:23 p.m.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on June 26, 2018, be, and hereby are, approved.

Upon a motion by Vice Chairman Kapp, seconded by Ms. Breselor, the following resolution was adopted unanimously.

**LEASE AMENDMENT
AND EXTENSION FOR
30 N. RUSSELL ROAD**

Resolved, that the request for the approval of the following resolution be, and hereby is, approved. The resolution shall read as follows:

WHEREAS, Hudson Valley Community College and the State University of New York entered into an agreement for the College to operate the Capital District Educational Opportunity Center (“Center”) for five years from July 1, 2016 through June 30, 2021, intended to be funded by money appropriated annually by the State to the State University for Educational Opportunity Centers, and

WHEREAS, the program has operated an educational services component at 30 North Russell Road, in the City of Albany since 1978, pursuant to a lease which has been extended from time to time and now expires on August 31, 2018, and

WHEREAS, after engaging Conley Associates to search for a new location, the College has determined to continue to operate the program at 30 North Russell Road in the City of Albany,

NOW, THEREFORE, the agreement of lease between the College and 14 Petra, LLC. for the second floor of the building located at 30 North Russell Road, consisting of approximately 18,320 rentable square feet commencing September 1, 2008 and terminating August 31, 2018 is hereby approved in form substantially as made available to the Board of Trustees, subject to such minor revisions or alternatives as may be necessary to carry out the intent of this Resolution which shall be reasonably satisfactory to the President of the College and Counsel.

INFORMATION ITEMS

The following information items were noted:

INFORMATION ITEMS

A. FULL-TIME FACULTY

1. Academic Affairs

Stephanie Clowe, Faculty Librarian/Instructor,
f/t appt., eff. 8/27/18

\$48,981/yr

Brenden McCarthy, Faculty Librarian/Instructor,
f/t appt., eff. 8/27/18

\$48,981/yr

2. School of Health Sciences

Michelle Danao, Instructor,
Nursing, f/t appt., eff. 8/27/18

\$48,981/yr

Nicole Murtaugh, Instructor,
Nursing, f/t appt., eff. 8/27/18

\$48,981/yr

3. School of Engineering and Industrial Technologies

Joseph Dana, Instructor,
Architectural, Construction, Civil & Engineering Technologies,
f/t appt., eff. 8/27/18

\$48,981/yr

4. School of Liberal Arts and Sciences

Mary Permaul, Instructor,
Human Services and Chemical Dependency Counseling,
f/t appt., eff. 8/27/18

\$48,981/yr

Christine Saxe, Instructor,
Teacher Preparation,
f/t appt., eff. 8/27/18

\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS1. Academic Affairs

Brenda Hardy, Advising Specialist,
Liberal Arts & Sciences Advisement Center,
f/t appt., eff. 8/9/18 or thereafter \$40,100/yr

Jaclyn Kulls, Advising Specialist,
Liberal Arts & Sciences Advisement Center,
f/t appt., eff. 8/9/18 or thereafter \$40,100/yr

Tara Maloney Pickett, Advising Specialist,
Liberal Arts & Sciences Advisement Center,
f/t appt., eff. 8/9/18 or thereafter \$40,100/yr

2. Enrollment Management and Student Development

Dashira Cortes, Counselor,
Student Activities,
f/t appt., (grant funded), eff. 9/1/18 \$39,000/yr

Kristian Schultz, Technical Assistant,
Office of the Registrar,
f/t appt., eff. 6/28/18 or thereafter \$37,500/yr

Brad Howe, Assistant Registrar,
Office of the Registrar,
f/t appt., eff. 7/30/18 \$42,500/yr

3. Educational Opportunity Center

Deborah Cohen, Enrollment Services Specialist,
E.O.C.,
f/t appt., eff. 7/23/18 \$41,800/yr

Jacobed Kesseh, Enrollment Services Specialist,
E.O.C.,
f/t appt., eff. 8/6/18 \$41,800/yr

Catherine Johnson, Program Coordinator,
E.O.C.,
f/t appt., eff. 8/20/18 \$53,000/yr

Jonathan Lindenauer, Assistant to the Coordinator of
Institutional Advancement, E.O.C.,
f/t appt., eff. 7/16/18 \$35,000/yr

4. School of Liberal Arts and Sciences

Christina Bald, SSEP Coordinator/Advising Specialist,
Human Services,
f/t appt., eff. 7/26/18 or thereafter \$40,100/yr

5. Technology, Institutional Assessment and Planning

Phillip Shen, Senior Network Engineer,
Information Technology Services,
f/t appt., eff. 7/9/18 or thereafter

\$72,500/yr

C. FULL-TIME NON-INSTRUCTIONAL EMPLOYEES/CLASSIFIED STAFF

1. Administration and Finance

Briana Chatman, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

Johanna Hefner, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

James Knight, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

Matthew Murray, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

Michael Murray, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

Desiree Whaley, Custodial Worker,
Physical Plant, f/t appt., eff. 7/27/17 or thereafter

\$12.8426/hr

2. Enrollment Management and Student Development

Mark Gregory, Graphics and Printing Technical Specialist,
Graphics,
f/t appt., eff. 7/16/18

\$18.7151/hr

Heather Muller, Program Assistant,
Center for Access and Assistive Technology,
f/t appt., eff. 7/5/18 or thereafter

\$18.1610/hr

D. PART-TIME FACULTY

1. Academic Affairs

Ian Stewart, Instructor,
Coordinator Tech/Professional Training,
p/t appt., eff. 7/30/18

\$33.09/hr

2. E.O.C.

Danielle Jenkins, Instructor, E.O.C.,
p/t appt., eff. 8/30/18

\$41.00/hr

David Manarel, Instructor,
English as a Second Language, E.O.C.,
p/t appt., eff. 9/4/18

\$41.00/hr

Brian Rogers, Instructor, E.O.C.,
p/t appt., eff. 8/30/18

\$41.00/hr

Carol Thompson, Instructor, E.O.C., p/t appt., eff. 8/30/18	\$41.00/hr
3. <u>School of Liberal Arts and Sciences</u>	
Jennifer Barry, Instructor, Human Services and Chemical Dependency Counseling (shelf), p/t appt., eff. 8/27/18 or thereafter	\$1,113/sch
William Blesi, Instructor, Teacher Preparation, p/t appt., eff. 8/27/18	\$1,113/sch
Edward Cahill, Instructor, Criminal Justice, Forensic Science & Public Administration, p/t appt., eff. 8/27/18	\$1,113/sch
Sarah Fleisch, Instructor, Mathematics and Engineering Science, p/t appt., eff. 8/27/18	\$1,113/sch
Katherine Grant, Instructor, Human Services and Chemical Dependency Counseling (shelf), p/t appt., eff. 8/27/18 or thereafter	\$1,113/sch
Rosemary Patterson, Instructor, Human Services and Chemical Dependency Counseling (shelf), p/t appt., eff. 8/27/18 or thereafter	\$1,113/sch
Lisa Robideau, Instructor, Human Services and Chemical Dependency Counseling (shelf), p/t apt., eff. 8/27/18 or thereafter	\$1,113/sch
April Stromberg, Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 8/27/18	\$1,113/sch
Jeremy Vanderover, Instructor, Biology, Chemistry & Physics, p/t appt., eff. 8/27/18	\$1,113/sch
Delma Wood, Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 8/27/18	\$1,113/sch
E. PART-TIME NON-TEACHING PROFESSIONALS	
1. <u>Enrollment Management and Student Development</u>	
Morgan Darrow, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr

George Fountain, Assistant Women's Basketball Coach, Intercollegiate Athletics, p/t appt., eff. 6/19/18	\$1,000/yr
Lisa Muscatello, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr
Carla Pasquarelli, Athletic Trainer, Intercollegiate Athletics p/t appt., eff. 7/11/18	\$30.00/hr
Robert Piano, Assistant Men's Basketball Coach, Intercollegiate Athletics, p/t appt., eff. 06/19/18	\$1,000/yr
Jeffrey Piper, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr
William Ralph, Assistant Men's Lacrosse Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/18	\$1,000/yr
Darina Relyea, Assistant Volleyball Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/18	\$2,500/yr
Samantha Shanahan, Assistant Women's Soccer Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/18	\$2,500/yr
Rachel Simkins, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr
Matthew Snow, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr
Nicholas Southworth, Assistant Men's Soccer Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/18	\$2,500/yr
Danielle Stabinski, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 7/11/18	\$30.00/hr
Jaclyn Welch, Assistant Women's Basketball Coach, Intercollegiate Athletics, p/t appt., eff. 6/19/18	\$1,000/yr

F. RETIREMENT

1. Anne LaBelle, Assistant Professor, Faculty Librarian, eff. 7/12/18

G. RESIGNATIONS

1. Jennifer Bogda, Employment Services Specialist, E.O.C., eff.8/16/18
2. Sheena Harrington, Assistant Woman's Basketball Coach, eff. 6/13/18
3. Sara LaFountain-Bagrow, College and Career Specialist, E.O.C., eff. 7/13/18
4. Kristin Miller, Data Analysis Coordinator II, Human Resources, eff. 8/16/18
5. Andrea Palerino, Instructor, Nursing, eff. 8/25/18
6. Katie Pawloski, Instructor, Nursing, eff. 8/25/18
7. Katherine Tomisman, Program Assistant, Student Activities, eff. 7/20/18

H. UNPAID LEAVE OF ABSENCE

1. Tyese Traynham, Confidential Assistant, Office of the President, 8/9/18-12/3/18

I. ALCOHOLIC BEVERAGE REQUEST

1. "A Taste of Malta," TEC-SMART, 7/17/18

J. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 7/31/18
2. Capital Expenditures, July 2018
3. 2017-2018 Fiscal Year Operating Budget, Current Year Enrollment, as of 8/27/18

ANNUAL MEETING AND SEPTEMBER MONTHLY MEETING

The annual meeting and next regular monthly meeting of the Board of Trustees will be held on Tuesday, September 25, 2018.

Upon a motion by Dr. Jennings, seconded by Vice Chairman Kapp, an executive session was called at 5:25 p.m. for the purposes of discussing a personnel matters and a real estate transaction.

**EXECUTIVE
SESSION**

Upon a motion by Ms. Conroy, seconded by Mr. Fagan, the executive session was ended at 7:25 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Vice Chairman Kapp, seconded by Mr. Caluneo, the meeting was adjourned at 7:26 p.m.

ADJOURNMENT


Suzanne Kalkbrenner