

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, March 22, 2016 on the college campus, 80 Vandenburg Avenue, Troy, New York, with videoconferencing at the Doreen Gauthier Lighthouse Point Library, 2200 NE 38th Street, Lighthouse Point, Florida.

PRESENT

Neil J. Kelleher, Chairman
 Joseph A. Kapp, Vice Chairman
 Catherine I. Conroy
 William F. Fagan
 William C. Jennings
 Conrad H. Lang, Jr.
 (via videoconference)
 Brody P. O'Connor
 James A. Walsh
 Brian S. Zweig

Andrew J. Matonak, President
 James LaGatta, Vice President for Administration
 George J. Raneri, Secretary to the Board
 Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	J. Fatato	D. Larkin
A. Carrozza	M. Green	M. McGill
D. Clickner	C. Helwig	M. Mitchell
A. Courter	D. Kennedy	K. Osepa
C. Curtis	E. Kiel	A. Popovics
S. Ely	R. LaGatta	P. White

ABSENT

Donald E. Fane

Chairman Kelleher called the meeting to order at 5:27 p.m.

Upon a motion by Mr. Walsh, seconded by Dr. Jennings, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees held on February 26, 2016, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**FACULTY
 SABBATICAL
 LEAVES**

Resolved, that the request for approval of the following faculty sabbatical leave recommendations, be, and hereby are, approved, as follows:

Mary Evans, 2016-2017 academic year
 Dr. Teresa Gil, Spring 2017 semester

Upon a motion by Ms. Conroy, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

Upon a motion by Mr. Zweig, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**GOOD ACADEMIC
STANDING
POLICY**

Resolved, that the request for approval of changes to the Good Academic Standing Policy, as recommended by the Academic Senate and the President, be, and hereby are, approved. The policy shall be implemented immediately, and shall read as follows:

Upon a motion by Mr. Walsh, seconded by Mr. O'Connor, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
FY 2016-17
OPERATING
BUDGET**

Resolved, that the request for approval of the Foundation budget for Fiscal Year 2016-17, totaling \$2,953,500 in revenues and \$1,588,350 in expenditures, as recommended by the Foundation Board of Directors on January 21, 2016, be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**FACULTY-STUDENT
ASSOCIATION
FY 2016-17
OPERATING
BUDGET**

Resolved, that the request for approval of the Faculty Student budget for budget for Fiscal Year 2016-17, totaling \$9,034,222 in revenues and \$8,885,136 in expenditures, as recommended by the Faculty Student Association Board of Directors on March 14, 2016, be, and hereby is, approved.

Upon a motion by Dr. Kapp, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**CAPITAL
CONSTRUCTION--
CENTER FOR
ADVANCED
MANUFACTURING**

Resolved, that the request for approval of the award of contract in the amount of \$510,000 to Mosaic Associates, for architectural services, from the capital project entitled "The Center for Advanced Manufacturing," be, and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. 2016/2017 COLLEGE FACULTY MERIT AWARDS

In accord with Article XII-C of the Collective Bargaining Agreement between the College and the Hudson Valley Community College Faculty Association, Faculty Merit awards, effective September 1, 2016, are outlined below.

DEPARTMENT CHAIR (\$2,000 Each)

<u>Name</u>	<u>Rank</u>	<u>Dept.</u>
Maria Palmara	Professor	English, Foreign Languages and English as a Second Language

FACULTY (\$1,000 Each)

<u>Name</u>	<u>Rank</u>	<u>Dept.</u>
Marianne Belles	Professor	Dental Hygiene
Beth Ernest	Associate Prof.	Mathematics and Engineering Science
Pierre Eسس	Assistant Prof.	Automotive, Manufacturing and Electrical Engineering Technologies
Don Frament	Associate Prof.	Learning Centers

B. 2016/2017 COLLEGE NON-TEACHING PROFESSIONALS (NTP) MERIT AWARDS

In accord with section 300.60 of the Administrative Code for Non-Teaching Professional personnel, NTP Merit awards, in the amount of \$1,000 each, effective September 1, 2016, are outlined below.

Halea Dickinson, Senior Systems and Network Specialist, ITS
 Maureen Ferraro-Davis, Assistant Comptroller, Finance
 Scott Freedman, Supervisor of Multimedia and Video Production Services, ITS/VVT
 Matthew Howe, Coordinator, Testing, Advisement and Academic Placement, ISSR
 Kristina Lewis, Technical Assistant, English, Foreign Languages and English as a Second Language
 Kathleen Petley, Registrar, Enrollment Management and Student Development
 Laurie Vivekanand, Director of Environmental Health and Safety, Administration

C. FULL-TIME NON-TEACHING PROFESSIONALS1. Academic Affairs

Dana Roy, Advising Specialist, Academic Affairs, f/t appt., eff. 2/18/16 or thereafter	\$40,100/yr
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Heather Chase, Advising Specialist, Academic Affairs, f/t temp. appt., eff. 2/18/16 or thereafter	\$40,100/yr
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2. Enrollment Management & Student Development

Ian Digges, Digital Communications Specialist,
Communications and Marketing,
f/t appt., eff. 3/14/16

\$38,000/yr

3. Technology, Institutional Assessment and Planning

Sandy Lynn Miller, Functional Support Specialist,
f/t appt., eff. 3/14/16 or thereafter

\$50,000/yr

Marcella Smith, Functional Support Specialist,
f/t appt., eff. 3/14/16 or thereafter

\$47,000/yr

D. PART-TIME FACULTY

1. School of Health Sciences

Joanne Bonesteel, Instructor,
Nursing,
p/t appt. (shelf) eff. 2/17/16 or thereafter

\$1113/sch

Barbara Malfetano, Instructor,
Nursing,
p/t appt. (shelf) eff. 2/17/16 or thereafter

\$1113/sch

E. PART-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs

Isobel Connell, Tutor,
Educational Opportunity Program,
p/t appt., eff. 2/18/16 or thereafter

\$15/hr

Clint Garrigan, Tutor,
Educational Opportunity Program,
p/t appt., eff. 2/18/16 or thereafter

\$15/hr

Jana Urschel, Tutor,
Educational Opportunity Program,
p/t appt., eff. 2/18/16 or thereafter

\$15/hr

2. Enrollment Management & Student Development

Shawwna Case, Evening Counselor,
Educational Opportunity Program,
p/t appt., eff. 3/15/16 or thereafter

\$15/hr

F. CLASSIFIED STAFF1. Administration

Shawn Boule, Senior Automotive Mechanic,
Physical Plant,
f/t appt., eff. 2/25/16 or thereafter \$20.0525/hr

Tony Padilla, Custodial Supervisor II,
Physical Plant,
f/t appt., eff. 3/3/16 or thereafter \$16.2969/hr

G. RESIGNATION

1. Catherine Becker, Head Women's Golf Coach, Intercollegiate Athletics, eff. 2/9/16
2. Thomas Edwards, Systems & Network Specialist, Information Technology Systems, eff. 3/15/16

H. RETIREMENT

1. Dawn Kolakoski, Department Chair, Professor, Teacher Preparation, eff. 8/19/16

I. ADVISORY COMMITTEE APPOINTMENTS1. Admissions

Dana Zeppieri

2. Dental Hygiene

Roseanne P. Henley
Nicole Lemme

3. Fine Arts, Theatre Arts and Broadcast Communications

Tammis Kane Groft
Elizabeth Reiss
Kristine Corso Tolmie

4. Human Services and Chemical Dependency Counseling

Damarise Alexander-Mann
Thomas Bendon
Venessa D. Kisse

5. Nursing

Mary Jane Araldi
Marie Kaye

J. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 1/31/16
2. Operating Expenditures by Object, period ending 1/31/16

3. Grant Expenditures by Object, period ending 1/31/16

K. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 1/31/16 and 2/29/16

APRIL MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, April 26, 2016.

Upon a motion by Mr. Walsh, seconded by Ms. Conroy, the meeting was adjourned at 5:31 p.m.

ADJOURNMENT



Suzanne Kalkbrenner
Assistant Secretary to the Board