

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, January 26, 2016 on the college campus, 80 Vandenberg Avenue, Troy, New York.

Neil J. Kelleher, Chairman
(via videoconference)
Joseph A. Kapp, Vice Chairman
Catherine I. Conroy
William F. Fagan
Donald E. Fane
William C. Jennings
Brody P. O'Connor
James A. Walsh
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Green	K. Osepa
D. Clickner	C. Helwig	K. Petley
C. Curtis	D. Kennedy	C. Philippo
E. Dillon	E. Kiel	A. Popovics
R. Edwards	R. LaGatta	S. Retersdorf
S. Ely	L. LaVigna	P. White
J. Fatato	T. McNeil	

EXCUSED

Conrad H. Lang, Jr.

Due to technical difficulties, Mr. Lang's videoconference connection failed, and he was unable to participate in the meeting.

Chairman Kelleher asked Vice Chairman Kapp to conduct the meeting. Vice Chairman Kapp called the meeting to order at 5:26 p.m.

Upon a motion by Mr. Fane, seconded by Mr. Zweig, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees held on December 15, 2015, be, and hereby are, approved.

Upon a motion by Mr. Walsh, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
APPOINTMENT OF
OFFICERS**

Resolved, that the request for approval of officer appointments to the Hudson Valley Community College Foundation, as recommended by the Foundation Board of Directors on January 21, 2016, be, and hereby is, approved as follows:

The Foundation Board recommends the following slate of officers for a term from February 1, 2016 to January 31, 2017:

Frank Sarratori, Chairperson
 Jerilee Beaudoin '92, Vice Chairperson
 Leslie King, Vice Chairperson
 Mark Mitchell '74, Treasurer
 Kelly Klopfer, Secretary

Upon a motion by Mr. Fagan, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
 APPOINTMENT OF
 PAUL E. BULMER AS
 DIRECTOR
 EMERITUS**

Resolved, that the request to appoint Paul E. Bulmer as Director Emeritus, as recommended by the Foundation Board of Directors, on January 21, 2016, be, and hereby is, approved. The resolution shall read as follows:

WHEREAS, Paul E. Bulmer served as a Foundation Director from 2007 to 2016, with dedication to the mission of Hudson Valley Community College to serve its students, faculty, staff and alumni, and

WHEREAS, Paul E. Bulmer has served as a champion to the mission of Hudson Valley Community College to provide dynamic, student-centered, comprehensive, and accessible educational opportunities that address the diverse needs of the community, and

WHEREAS, Paul E. Bulmer has been committed through his financial leadership to providing caring, personal, high-quality service at a reasonable cost to support students' success in reaching and raising their goals, and

WHEREAS, Paul E. Bulmer has served as chair of the Foundation's Audit Committee and held it accountable to be fiscally sound for the future of its endowments, and

WHEREAS, Paul E. Bulmer, through his board service, has preserved the legacy of his father, former Hudson Valley Community College President Joseph J. Bulmer, with two endowed funds, the Dr. Joseph J. Bulmer Educational Opportunity Center Scholarship and the Dr. Joseph J. Bulmer Award for Excellence in Library Research, and

WHEREAS, Paul E. Bulmer has provided leadership within his profession and community as a member of the Saratoga Economic Development Corporation, Albany 2030 and the Capital Region Chamber of Commerce;

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of his distinguished service, Hudson Valley Community College, the Foundation Board of Directors, the Foundation Executive Committee and members of the board wish to acknowledge Paul E. Bulmer by appointing him as a Foundation Board Director Emeritus, and

BE IT FURTHER RESOLVED that this Board herein extends its deepest appreciation to Paul E. Bulmer for his dedication and service to Hudson Valley Community College and to the people of Rensselaer County and the Capital Region, and

BE IT FURTHER RESOLVED that this Resolution is recorded in the minutes of the Hudson Valley Community College Foundation Annual meeting, dated January 21, 2016, and the Hudson Valley Community College Board of Trustees meeting, dated January 26, 2016.

Following the resolution's approval, Mr. Fagan noted that he and Mr. Walsh had served with Paul Bulmer for many years on the Foundation Board. Mr. Fagan stated that Mr. Bulmer's commitment to the college was so much like his father's, Dr. Joseph Bulmer's, and asked that it be noted for the record that Paul Bulmer was "an exceptional, loyal, and dedicated board member who gave not only his time but his resources to further the mission of the college; he never refused a board task or a request. His contribution was invaluable, and he will sorely be missed." Mr. Walsh and the Board concurred with Mr. Fagan's assessment.

Upon a motion by Mr. O'Connor, seconded Mr. Walsh, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
APPROVAL OF
MOU WITH HVCC**

Resolved, that the request to approve a Memorandum of Understanding between Hudson Valley Community College and Hudson Valley Community College Foundation Inc., as recommended by the Foundation Board of Directors on January 21, 2016, be, and hereby is, approved.

Upon a motion by Mr. Fane, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**AMENDMENT TO
SEQRA FOR
STUDENT HOUSING**

Resolved, that the request for approval of an amendment to the negative declaration to sell real property located north of Morrison Avenue for development of student housing, be, and hereby is, approved. The resolution shall read as follows:

**RESOLUTION APPROVING AN AMENDMENT TO THE NEGATIVE
DECLARATION TO SELL REAL PROPERTY LOCATED NORTH OF
MORRISON AVENUE FOR DEVELOPMENT OF STUDENT HOUSING**

WHEREAS, on June 24, 2014, the College Board of Trustees, acting as Lead Agency, issued a Notice of Determination of Non-Significance in the form of a Negative Declaration to lease property at the former Hy Rosenblum Administration Building ("HRC") for the purpose of demolishing the existing structure and constructing student housing; and

WHEREAS, since that determination, the successful bidder was unable to undertake the project and, consequently, the College issued a second RFP that contemplated the sale of

the 41-acre parcel, a portion of which sits the existing HRC, instead of entering into a leasing arrangement as had originally been planned;

WHEREAS, pursuant to 6 NYCRR §617(7)(e)(1), the College Board of Trustees, acting as Lead Agency in the original SEQRA, is permitted to submit an amended negative declaration when changes are proposed in a project or when changes in circumstance related to the project arise that were not previously considered and the lead agency determines that no significant adverse environmental impacts will occur; and

WHEREAS, the College has considered the potential impacts associated with the sale of the 41-acre property in conjunction with the proposals it received for the construction of student housing on this site, and, based on that review, has made a reasoned elaboration of the basis for its determination that the amendments proposed will not have a significant impact on the environment;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF TRUSTEES OF HUDSON VALLEY COMMUNITY COLLEGE, AS FOLLOWS:

RESOLVED, that based upon the previous Negative Declaration, the studies associated thereto, the responses to the College's Request for Proposal and subsequent interviews with bidders interested in purchasing the 41-acre parcel to develop student housing as examined against the criteria set forth in 6 NYCRR §617.7(c), the Board of Trustees accepts and confirms the findings in the Amendment to the Negative Declaration, as set for in Appendix "A" attached hereto, and be it further

RESOLVED, that as a result of these findings, it is the Board of Trustees' opinion and determination that the new circumstances that have evolved affecting this project will not have a significant impact on the environment and that a draft environmental impact statement need not be prepared, and be it further

RESOLVED, that except for the project changes specified in the attached Amendment to the June 24, 2014 Negative Declaration, all other determinations not affected by these changes that were made by the College Board of Trustees during its original SEQRA review shall remain in full force and effect as of the date those findings were made; and be further

RESOLVED, that College Counsel is hereby authorized and directed to file a copy of the Amendment to the Negative Declaration in the Office of the President and to send copies of this determination to the Involved and Interested Agencies.

Upon a motion by Ms. Conroy, seconded by Mr. Fane, the following resolution was adopted unanimously.

**SALE OF REAL
PROPERTY FOR
STUDENT HOUSING**

Resolved, that the request for approval of the selection of The United Group of Companies, Inc. to purchase certain real property for the development of student housing, be, and hereby is, approved. The resolution shall read as follows:

RESOLUTION APPROVING THE SELECTION OF THE UNITED GROUP OF COMPANIES, INC. TO PURCHASE CERTAIN REAL PROPERTY FOR THE DEVELOPMENT OF STUDENT HOUSING

WHEREAS, upon the approval of this Board, the County of Rensselaer and the SUNY Board of Trustees, the College released a Request for Proposal on October 28, 2015 soliciting bidders to purchase a 41-acre parcel located on the north side of Morrison Avenue, Troy, New York for the purposes of constructing and managing student housing on the site; and

WHEREAS, the College timely received two (2) responses to the Request for Proposal and determined that both bids were responsive; and

WHEREAS, the College has carefully reviewed both proposals, engaged in interviews with both parties and their respective teams and issued subsequent questions concerning their respective managing capabilities of student housing;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF TRUSTEES OF HUDSON VALLEY COMMUNITY COLLEGE, AS FOLLOWS:

RESOLVED, that based on the recommendations of the College selection committee and consideration of the respective bids, the College Board of Trustees approves the United Group of Companies, Inc. to purchase the 41-acre site and develop student housing consistent with its responses to the Request for Proposal; be it further

RESOLVED, that any Purchase and Sale agreement shall be subject to review and approval by College Counsel; be it further

RESOLVED, that the College President and/or College counsel are authorized to take whatever furthers steps are needed and to execute the documents necessary to effectuate the sale of the Property.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. Schools of Business & Engineering and Industrial Technologies

Daniel Honovic, Instructor,
Building Systems Technology,
f/t appt., eff. 1/19/16

\$48,981/yr

Deidre Rudolph, Instructor,
Civil, Construction, Industrial and Mechanical Technologies,
f/t appt., eff. 1/18/16

\$48,981/yr

Ricky Thibodeau, Department Chair Accounting, Entrepreneurship and Marketing, f/t appt., eff. 1/19/16	\$55,000/yr +\$8750 Stipend
Peter Czuwala, Instructor, Construction, Industrial and Mechanical Technologies, f/t appt., eff. 1/19/16	\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. E.O.C.

Kevin Manning, College and Employment Specialist, EOC Instructional Services, f/t appt., eff. 12/16/16 or thereafter	\$39,300/yr
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2. Enrollment Management & Student Development

David Ames, Assistant Baseball Coach, Intercollegiate Athletics, f/t temp. appt., eff. 12/17/15 or thereafter	\$1000/yr
Vincent Giordano, Photography/Multimedia Specialist, Graphics, f/t appt., eff. 1/5/16 or thereafter	\$44,000/yr
Chelcy Moore, Assistant Women's Basketball Coach, Intercollegiate Athletics, f/t temp. appt., eff. 12/17/15 or thereafter	\$1500/yr
Jonathan Villa, Assistant Women's Basketball Coach, Intercollegiate Athletics, f/t temp. appt., eff. 12/17/15 or thereafter	\$1500/yr

C. PART-TIME FACULTY

1. Schools of Business & Engineering and Industrial Technologies

Matthew Cushing, Instructor, Electrical Construction and Maintenance, p/t appt., eff. 1/19/16	\$1113/sch
Brittany Slingerland Ketterman, Instructor, Building Systems Technology, p/t appt., eff. 1/19/16	\$1113/sch

2. School of Health Sciences

Edward Galka, Instructor,
Mortuary Science (shelf),
p/t appt., eff. 1/19/16

\$1113/sch

3. School of Liberal Arts and Sciences

Scott Draina, Instructor,
Fine Arts, Theatre Arts and Broadcast Communications
(HS Model), p/t appt., eff. 12/18/15 or thereafter

\$0

Aubrie Graves, Instructor,
Human Services & Chemical Dependency,
p/t appt., eff. 1/19/16

\$1113/sch

Carrie Lue, Instructor,
Fine Arts, Theatre Arts and Broadcast Communications
(HS Model), p/t appt., eff. 12/18/15 or thereafter

\$0

Kevin Maloney, Instructor,
Human Services & Chemical Dependency,
p/t appt., eff. 1/19/16

\$1113/sch

Kevin Wynne, Instructor,
Biology, Chemistry and Physics,
p/t appt., eff. 1/19/16

\$1113/sch

D. PART-TIME NON-TEACHING PROFESSIONALS1. Academic Affairs

Courtney Pulver, Technical Assistant,
Instructional Support Services and Retention,
p/t appt., eff. 12/17/15 or thereafter

\$17.05/hr

2. Enrollment Management & Student Development

Rosemary Kelley, College Nurse,
Health Services,
p/t appt., eff. 12/15/15 or thereafter

\$23.00/hr

3. E.O.C.

Adrienne Rickson, College and Employment Specialist,
EOC Instructional Services,
p/t appt., eff. 1/19/16 or thereafter

\$20.00/hr

E. CLASSIFIED STAFF**1. Enrollment Management & Student Development**

Sebrina Ward, Program Assistant,
Registrar,
prov. appt., eff.1/11/16 \$17.4557/hr

Suzanne Milos, Program Assistant,
Registrar,
prov. appt., eff.1/11/16 \$17.4557/hr

Heather Muller, Program Assistant,
Registrar,
prov. appt., eff.1/11/16 \$17.4557/hr

F. RESIGNATION

1. Kevin Gill, Assistant Football Coach, Intercollegiate Athletics, eff. 12/4/15

G. RETIREMENT

1. Susan Hogan, Assistant Professor, English, Foreign Languages and English as a Second Language Dept., eff. 8/3/16

H. ADVISORY COMMITTEE APPOINTMENTS

1. Advanced Manufacturing
David W. Dussault
Ryan Lombardo
2. Business Administration
William M. Tracy, Ph.D.
3. Computing and Information Sciences
Jon Street
4. Paramedic
Catherina Stevens
Patrick W. Lathrop

I. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 12/31/15
2. Operating Expenditures by Object, period ending 12/31/15
3. Grant Expenditures by Object, period ending 12/31/15

J. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 11/30/15 and 12/31/15

FEBRUARY MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, February 23, 2016.

Upon a motion by Mr. Walsh, seconded by Dr. Jennings, the meeting was adjourned at 5:33 p.m.

ADJOURNMENT

Suzanne Kalkbrenner
Assistant Secretary to the Board