

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, October 27, 2015 on the college campus, 80 Vandenburg Avenue, Troy, New York.

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Catherine I. Conroy
William F. Fagan
Donald E. Fane
William C. Jennings
Conrad H. Lang, Jr
Brody P. O'Connor
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Geehan	R. LaGatta
D. Clickner	M. Green	K. Osepa
C. Curtis	C. Helwig	K. Petley
S. Ely	D. Kennedy	A. Popovics
J. Fatato	E. Kiel	P. White

EXCUSED

James A. Walsh
(was unable to connect due to technical issues)

Chairman Kelleher called the meeting to order at 5:12 p.m.

Upon a motion by Mr. Fagan, seconded by Ms. Conroy, the following resolution was adopted, with Dr. Jennings abstaining.

MINUTES

Resolved, that the minutes of the annual meeting and the regular meeting of the Board of Trustees held on September 22, 2015, be, and hereby are, approved.

Upon a motion by Dr. Kapp, seconded by Mr. Fane, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. New Certificate Program:
A. IT Help Desk Support Certificate, Fall 2016

The IT Help Desk Support Certificate is offered to students whose primary goal is to gain employment in the information technologies. The program provides students with a broad foundation in: contemporary and emergent computing technologies, hardware and software support, business analytics, database management systems,

programming and logic, networking, Web design, and computing and information security.

2. Deactivation and Discontinuance:

A. Information System Certificate, Fall 2016

The ISC Certificate Program is being deactivated and discontinued due to low enrollment. Historically, the ISC Certificate was created in the 90s for New York State, which had many IT professionals without any IT background and the ISC served to substantiate their knowledge. The New York State environment has now changed as New York State now requires an IT related degree for IT employment therefore the ISC which requires 3 semesters to complete has become somewhat obsolete.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. School of Liberal Arts & Sciences

Michael Malak, Instructor,
Biology, Chemistry & Physics,
f/t appt., eff. 9/17/15

\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management & Student Development

Ariane Garwood, Counselor,
Center for Careers and Transfer,
f/t appt., eff. 10/1/15 or thereafter

\$41,500/yr

Donna Totaro, Assistant Director,
Center for Access and Assistive Technology,
f/t appt., eff. 10/7/15

\$47,500/yr

2. Technology, Institutional Assessment and Planning

Margaret Mann, Technical Assistant,
Planning and Research,
f/t appt., eff. 9/21/15

\$45,161/yr

Jennevieve Mitchell, Technical Assistant,
Technology, Institutional Assessment and Planning,
f/t appt., eff. 9/18/15 or thereafter

\$36,000/yr

C. PART-TIME FACULTY1. School of Health Sciences

Marie Venaglia, Instructor,
Mortuary Science,
p/t appt., eff. 10/7/15 or thereafter \$1113/sch

Cynthia Herman, Instructor,
Mortuary Science,
p/t appt., eff. 10/7/15 or thereafter \$1113/sch

2. School of Liberal Arts & Sciences

Milvia Mendez, Instructor,
English, Foreign Languages, and English as a Second Language
(HS Model),
p/t appt. eff. 10/7/15 or thereafter \$0

D. CLASSIFIED STAFF1. Academic Affairs

Tanya Fredericks, PT Clerk,
Center for Academic Engagement,
p/t appt., eff. 9/18/15 or thereafter \$12.7203/hr

2. Enrollment Management & Student Development

Lindsay Bonesteel, Program Assistant,
College Health Office,
f/t appt., eff. 10/1/15 or thereafter \$17.1134/hr

E. RESIGNATIONS

1. Tracy Seeberger, Management Information Systems Administrator, Next Step Program, eff. 10/2/15

F. RETIREMENTS

1. Jan Geyer, Assistant Professor, English, Foreign Languages and English as a Second Language, eff. 12/18/15
2. John R. Ostwald, Associate Professor, History, Philosophy and Social Sciences, eff. 12/31/15

G. LEAVES OF ABSENCE

1. Thomas P. Rogan, Professor, Health, Physical Education and Exercise Studies Dept., eff. Spring 2016 Semester

H. ADVISORY COMMITTEE APPOINTMENTS

1. Health Information Management
Lorraine Kane, MS

I. ALCOHOLIC BEVERAGE REQUESTS

1. Chamber of Southern Saratoga Reception at TEC-SMART, 11-4-15
2. Continuing Education's GreyCastle Reception, BTC, 12-1-15

J. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. Audited Financial Statements, Years ended May 31, 2015 and 2014

NOVEMBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, November 24, 2015.

Upon a motion by Dr. Jennings, seconded by Mr. Lang, an executive session was called at 5:16 p.m. for the following purposes:

**EXECUTIVE
SESSION**

1. Discussions concerning pending litigation with the NIEU;
2. Discussions concerning the possible sale of real property located at the former Hy Rosenblum Administration Center;
3. Discussions relating to the president's contract.

Upon a motion by Mr. Fagan, seconded by Mr. Fane, the executive session was ended at 6:45 p.m. and Chairman Lang opened the meeting.

Upon a motion by Mr. Zweig, seconded by Dr. Kapp, the meeting was adjourned at 6:46 p.m.

ADJOURNMENT



 Suzanne Kalkbrenner
 Assistant Secretary to the Board